



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Wednesday, May 20, 2015
Time: 7:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
Posted: Thursday, July 02, 2015

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting called to order by Annette Gonzalez at 7:00 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was President Bill Adler, Treasurer Jerry Knotts and Treasurer Elvia Schuller. Absent was Vice President Pam Padilla and Secretary Adrian Santana. Also present was the District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the special meeting held on April 21st 2015 and the special meeting held on April 27th, 2015.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual



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b. Approve for payment of the monthly bills and the request for reimbursement.

A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

A motion to approve by Elvia Schuller and seconded by Jerry Knotts.

Motion carried.

7. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Ray Trevizo, FRO Administrator

No action needed, informational purposes only.

8. Postponed on April 21, 2015 by Bill Adler. Discuss and take action adopting an investment security policy for collateral.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.

9. Discuss and take action on closing the Inspection Division checking account with Chase Bank.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

10. Discuss and take action on designating a date to the District Office for collecting issued cell phones from all volunteer dispatchers and cancelling cell phone service.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve for District Administrator, Annette Gonzalez, to work with department Chiefs to take appropriate action within 30 days by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

11. Discuss and take action on purchasing loose equipment for the MVFD pumper.

Submitted By: Bill Adler, President

A motion to approve a total amount of \$93,211.15 by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

12. Discuss and take appropriate action on the El Paso County ESD#2 property



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located at 215 W. Main Fabens, TX.

Submitted By: Roger Esparza, District Office

A motion to merge items 12 and 19 and to approve vacating tenants within 30 days from June 1st and only upon request grant extensions by Bill Adler and seconded by Elvia Schuller. Motion carried.

13. Discuss and take action on five (5) bills that have already been paid for by MVFR to Southwest Welders Supply Company for the hydro testing of 101 SCBAs in an amount totaling \$2,981.50.

Submitted By: Roland Glidden, Montana Fire and Rescue

A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.

14. Discuss and take action on a deed conveying Kyle Rd. to the County of El Paso.

Submitted By: Bill Adler, President

A motion to approve to sign deed over to the County of El Paso by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

15. Discuss and take action on adopting the ESD #2/Department's operational budget for FY '15-'16.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve the six (6) department's operational budgets by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

16. Discuss and approve the purchase of ten (10) Wildland Fire Coveralls from Wildland Warehouse for MVFR in the amount of \$2,500.

Submitted By: Roland Glidden, Montana Vista Fire and Rescue

A motion to approve by Bill Adler and seconded by Jerry Knotts. Motion carried.

17. Discuss and present results of the complaint filed before the State Bar of Texas on former attorney.

Submitted By: Richard Contreras, Legal Council

No action needed, only presenting results.

18. Discuss and take action on allowing the Fire Marshal's Office attend the annual Fire Marshal's conference in Austin in the month of October.

Submitted By: Rogelio Esparza, Fire Marshal

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

19. Discuss and take action on allowing Chief Esparza to contract a company to survey the hospital located at 215 W. Main St. for asbestos and the integrity



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of the building.

Submitted By: Rogelio Esparza, District Office

Merged with item 12, no action needed.

20. Discuss and take action on allowing Chief Esparza to dispose of all computers and surplus equipment located at CFD, FFD and WVFD.
Submitted By: Rogelio Esparza, District Office
A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.
21. Discuss and take action on changing employees pay when working on a scheduled holiday.
Submitted By: Roger Esparza, District Office
A motion to approve eight (8) of hours of holiday plus hours worked by Elvia Schuller and seconded by Jerry Knotts. Motion carried.
22. Discuss and take action on reallocating the ESD #2 budget for FY '14-'15.
Submitted By: Annette Gonzalez, District Administrator
A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.
23. Discuss and take action on allowing Chief Esparza to purchase radio upgrades for CFD, FFD, SEFD, SFD and MVFD.
Submitted By: Roger Esparza, District Office
A motion to approve by Jerry Knotts and seconded by Bill Adler. Motion carried.
24. Discuss and approve the next meeting to take place on June 30th, 2015 at 7:00 P.M.
Submitted By: Annette Gonzalez, District Administrator
25. Adjournment.