



***El Paso County
Emergency Services District #2***

P.O. Box 683

Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINTUES OF A REGULAR MEETING OF THE EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2 WAS HELD AT THE

**EL PASO COUNTY ESD#2 - BOARD ROOM
100 S. SAN ELIZARIO, SUITE N
CLINT, TEXAS 79836**

**WEDNESDAY, DECEMBER 18TH, 2013
AT 7:00 P.M.**

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for interpretive services must be made 48 hours prior to the meeting. Please contact the District's office at (915)851-0304 for further information.

1. CALL MEETING TO ORDER.

Meeting was called to order by Annette Gonzalez at 7:00 P.M.

PLEDGE OF ALLEGIANCE

2. ESTABLISHMENT OF QUORUM

Present was President William Adler, Treasurer Elvia Schuller and Secretary Mario Murillo. Absent was Vice President Pamela Padilla and Treasurer Jerry Knotts. Also present was the District's Attorney Richard Contreras.

3. PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. (5 minutes) sign-in sheet provided

NOTICE TO THE PUBLIC: All matters listed under the Consent agenda below will be considered by the Board of Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Commissioner requests specific items to be removed from the Consent agenda. If an item or items are removed from the Consent agenda they will be placed upon the regular agenda for discussion and action prior to the time the board votes on the motion to approve and adopt the Consent agenda.

CONSENT AGENDA

4. DISCUSS AND APPROVE THE MINUTES OF THE SPECIAL MEETING HELD ON NOVEMBER 13TH, 2013 AND NOVEMBER 25TH, 2013.



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- 5. DISCUSS AND TAKE ACTION ON THE FINANCIAL REPORT BY ANNETTE M. GONZALEZ.**
- A. REPORT ON THE BANK BALANCES.
MONEY MARKET, OPERATING ACCOUNT, INSPECTION ACCOUNT**
- **BANK RECONCILIATIONS**
 - **CHECK REGISTERS ATTACHED**
 - **DEPARTMENT PROFIT & LOSS BUDGET VS. ACTUAL**
- B. APPROVE FOR PAYMENT OF THE MONTHLY BILLS AND THE REQUEST FOR REIMBURSEMENT.**
- 6. DISCUSS AND APPROVE THE PENSION REPORT BY BOYD SMITH. 502's, 503's, 504's AND RETIREMENT.**
A motion to accept Consent Agenda by Elvia Schuller and seconded by Mario Murillo. Motion carried.

REGULAR AGENDA

- 7. Postponed on November 13, 2013 by William Adler (Request by Commissioner Adler) DISCUSS AND TAKE ACTION ON CONSOLIDATING ALL ESD ACCOUNTS UNDER ONE BANK.**
A motion to approve Chase as the established District Financial Institution by William Adler and seconded by Elvia Schuller. Motion carried.
- 8. Postponed on November 13, 2013 and October 16, 2013 by Commissioner Adler (Request by Chief Lopez) DISCUSS AND TAKE ACTION TO PURCHASE AN ONLINE SUBSCRIPTION TO ACTION TRAINING SYSTEM, FIRE FIGHTER 1 AND 11 SERIES INTERACTION COURSES IN THE AMOUNT OF \$7,150 TO REPLACE DAMAGED SYSTEM THAT WAS IN PLACE.**
A motion to approve by William Adler and seconded by Elvia Schuller. Motion carried.
- 9. (Request by Commissioner Adler) DISCUSS AND TAKE ACTION ON FINALIZING BUDGET FOR SPECIAL PURCHASES/PROJECTS FOR FY '13-'14.**
A motion to approve by Mario Murillo and seconded by Elvia Schuller. Motion carried.



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- 10. (Request by Annette Gonzalez) DISCUSS AND TAKE ACTION ON
RELEASING DISTRICT EMPLOYEES EARLY ON DECEMBER 23, 2013.**
A motion to approve District employees to be dismissed at 2 P.M. on December 23,
2013 by William Adler and seconded by Elvia Schuller. Motion carried.
- 11. (Request by Chief Adler) DISCUSS AND TAKE ACTION ON THE
PURCHASE OF THREE (3) HOT BOXES FOR EXPOSED PIPES AT
WVFD THAT WILL EXCEED OVER \$2,000.**
A motion to approve by Elvia Schuller and seconded by Mario Murillo. Motion
carried.
- 12. (Request by Commissioner Adler) DISCUSS AND TAKE ACTION ON
POLICY FOR BILLING OF SERVICES.**
A motion to approve by Elvia Schuller and seconded by Mario Murillo. Motion
carried.
- 13. (Requested by Annette Gonzalez) DISCUSS AND APPROVE THE NEXT
MEETING TO TAKE PLACE ON January 15, 2014 AT 7:00 P.M.**
- 14. ADJOURNMENT**
There being no further business, the meeting was unanimously adjourned.

President William Adler
