

MINUTES OF THE REGULAR MEETING OF THE EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO 2 HELD WEDNESDAY 12 SEPTEMBER 2012 AT THE SAN ELIZARIO FIRE DEPARTMENT AT 7:00 P.M.

1. CALL MEETING TO ORDER.

Meeting was called to order by President Sandoval at 7:10 P.M.

2. ESTABLISHMENT OF QUORUM

Present was President Sandoval, Commissioner Jerry Knotts and Pamela Padilla, constituting a quorum. Absent was Vice President Bill Adler and Treasurer Nick Sierra.

3. PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. (5 minutes) sign-in sheet provided

A sign in sheet is attached hereto and become part of the minutes.

A. MEET WITH DAVID JUAREZ REGARDING REINSTATEMENT TO THE FABENS FIRE DEPARTMENT

Information only.

5. DISCUSS AND TAKE ACTION ON SETTING THE EL PASO COUNTY ESD #2's 2013 PROPERTY TAX RATE

Resolution No. 2012-02, a resolution setting the tax rate at .10 (ten cents) per hundred of assessed property value was approved on a motion made by Jerry Knotts and seconded by Pamela Padilla. Voting carried.

6.--DISCUSS AND APPROVE THE EL PASO COUNTY ESD #2's 2013 FISCAL YEAR'S BUDGET.

The 2013 Budget was approved with Revenues of \$5,034,741.00, Expenditures totaling \$4,808,110.00 and a budgeted excess of \$226,630.00, on a motion made by Pamela Padilla and seconded by Jerry Knotts. Voting was unanimous.

CONSENT AGENDA

The Consent Agenda item numbers from 7 through 12 were unanimously approved on a motion made by Jerry Knotts and seconded by Pamela Padilla.

7.--DISCUSS AND APPROVE THE MINUTES OF THE REGULAR 08 AUGUST 2012 MEETING HELD IN MONTANA VISTA.

8.--DISCUSS AND TAKE ACTION ON THE FINANCIAL REPORT BY BECKY TERRAZAS:

A. REPORT ON THE BANK BALANCES: A. MONEY MARKET ACCOUNT INSPECTION DEPARTMENT. NOW

B. APPROVAL FOR PAYMENT OF THE MONTHLY BILLS AND THE REQUESTS FOR REIMBURSEMENT.

C. DISCUSS AND TAKE ACTION ON PURCHASES, REFINANCES, CONSOLIDATIONS OVER \$2,000.0 (notarized and itemized affidavit of cost must be presented 775.073.

D DISCUSS AND APPROVE: IN ACCORDANCE WITH THE HEALTH AND SAFETY CODE 775.038 COMMISSIONERS COMPENSATION OF UP TO \$3,000 PER YEAR

9. DISCUSS AND TAKE ACTION ON THE FOLLOWING REQUESTS:

- A. CLINT: EXTENDO BEDS FOR 3 – 2013 VEHICLES, VIN#2595, 2786, 6773
QUALITY WORKS - PAINT ROOF OF STATION #3 \$24,000
ALAMO – SNUG TOP SUPER SPORT SHELL \$2,680.58**
- B. FABENS: PAINTING THE TORNILLO STATION UP TO 4,950 SQ. FT AND
THE OFFICE BUILDING OF 2,240 SQ. FT. FOR A TOTAL OF \$17,975.00.**
- C. MONTANA VISTA – IDVILLE – 2 SIDED ID MAKER, \$2,980.75
DACO – BOOSTER REEL FOR SMALL TRUCK AND BOOSTER REEL TO
PUMPER. ESTIMATE \$10,830.00**

10.-- DISCUSS AND APPROVE THE RAC MEETING AN UPCOMING GRANTS BY WENDY YOUNGER

**11.-- DISCUSS AND APPROVE THE PENSION REPORT BY ROLAND GLIDDEN.
502's, 503's, 504's AND RETIREMENT.**

**12-- DISCUSS AND APPROVE THE VFIS RENEWAL OF THE GENERAL LIABILITY COVERAGE
FOR THE FISCAL YEAR 2013, \$123,519.00 IN QUARTERLY INSTALLMENTS.**

REGULAR AGENDA

13-- (requested by Carlos Sandoval) DISCUSS AND TAKE ACTION ON BENEFITS FOR THE ESD #2 EMPLOYEES.

Postponed until benefits are identified. Motion was made by Pamela Padilla and seconded by Jerry Knotts.
Motion carried.

**14. (requested by Carlos Sandoval – postponed 6/25-7/11-8/30) DISCUSS AND TAKE ACTION ON
THE FINALIZATION OF THE SAN ELIZARIO AUDIT PRESENTED BY JOANN NUGENT,
CPA.**

The District's Attorney, Richard Contreras, will meet with Chief Ray Trevizo, CPA Joann Nugent and reconstruct San Elizario's audit. The item was postponed for 60 days with a 30 day status report on October 12, cut off date is November 12, 2012. Motion was made by Pamela Padilla and seconded by Jerry Knotts.
Motion carried.

15. DISCUSS AND APPROVE THE 2011 FISCAL YEAR AUDIT PRESENTED BY SAMMY JOHNSON, CPA.

The Qualified Audit was presented by Independent Auditor Sammy Johnson. Total assests at \$20,650,466,00.
fund balance at the end of the year \$2,256.945.00
The audit was approved on a motion made by Jerry Knotts and seconded by Pamela Padilla
Motion carried.

**16. DISCUSS AND APPROVE THE PAY FOR THE SOCORRO'S CONSTRUCTION PROJECT
MANAGER, ENRIQUE MAGALLANES.**

A motion was made to hire Enrique Magallanes as construction project manager 15 hours a week in

combination with his regular 35 hours AA rate of \$12.00 not to exceed 50 hours a week. Motion was made by Pamela Padilla and seconded by Jerry Knotts. Motion carried.

17. (requested by Carlos Sandoval, postponed 7/11-08/08) OPENSEALED PROPOSALS RECEIVED FOR HEALTH INSURANCE FOR THE 2 FULL TIME INSPECTION DEPARTMENT EMPLOYEES.

Approval to buy medical insurance for the 2 full time inspection department employees, Rogelio Esparza and Gary Parke, at \$407.81 monthly and \$9739.32 annually per employee, was unanimous. Motion made by Jerry Knotts and seconded by Pamela Padilla

18. DISCUSS AND APPROVE THE ATTENDANCE TO THE FALL SAFE-D WORKSHOP THE 27-29 AT THE SHERATON, ARLINGTON.

Attendance to the Fall Safe-D workshop was approved on a motion made by Pamela Padilla and seconded by Jerry Knotts. Motion carried.

19.-- DISCUSS AND APPROVE THE NEXT MEETING TO TAKD PLACE WEDNESDAY 10 OCTOBER 2012 AT THE SOCORRO FIRE DEPARTMENT 11440 NO. LOOP, SOCORRO, TX 79927

Unanimously approved on a motion made by Jerry Knotts and seconded by Pamela Padilla

20-- ADJOURNMENT

There being no further discussion the meeting was unanimously adjourned. Motion was made by Jerry Knotts and seconded by Pamela Padilla

PRESIDENT CARLOS SANDOVAL