

**EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2
P.O. BOX 683
CLINT, TEXAS 79836**

**NOTICE OF A REGULAR MEETING OF THE EL PASO COUNTY EMERGENCY SERVICES
DISTRICT NO 2 WILL BE HELD AT THE SOCORRO FIRE DEPARTMENT,
11440 NO. LOOP, SOCORRO, TX 79927
WEDNESDAY 10 APRIL 2013
AT 7:00 P.M.**

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for interpretive services must be made 48 hours prior to the meeting. Please contact the District's office at (915)851-0304 for further information.

1. CALL MEETING TO ORDER.

PLEDGE OF ALIGIANCE

2. ESTABLISHMENT OF QUORUM

3. PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. (5 minutes) sign-in sheet provided

NOTICE TO THE PUBLIC: All matters listed under the Consent agenda below will be considered by the Board of Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Commissioner requests specific items to be removed from the Consent agenda. If an item or items are removed from the Consent agenda they will be placed upon the regular agenda for discussion and action prior to the time the board votes on the motion to approve and adopt the Consent agenda.

CONSENT AGENDA

**4. DISCUSS AND APPROVE THE MINUTES OF THE SPECIAL MEETING 06 FEBRUARY
REGULAR MEETING HELD 13 FEBRUARY, SPECIAL MEETING HELD 27 FEBRUARY,
REGULAR MEETING 13 MARCH AND SPECIAL MEETING 21 MARCH.**

5. DISCUSS AND TAKE ACTION ON THE FINANCIAL REPORT BY BECKY TERRAZAS.

**A. REPORT ON THE BANK BALANCES.
MONEY MARKET, OPERATING NOW ACCOUNT, INSPECTION**

B. APPROVE FOR PAYMENT OF THE MONTHLY BILLS AND THE REQUEST FOR REIMBURSEMENT.

C. DISCUSS AND TAKE ACTION ON PURCHASES, REFINANCING, CONSOLIDATIONS OVER \$2000.00 (an affidavit of cost must be presented 885.073.

C-1 WEST VALLEY REQUESTS APPROVAL TO UPGRADE THE PORTABLE 800 MEGAHERTZ RADIOS TO P25 CITY CAPATABLE. TOTAL COST \$4330.00 SEE ATTACHED QUOTE.

C-2 WEST VALLEY REQUEST PERMISSION TO PURCHASE 2 MOBILE 800 MEGAHERTZ MOTOROLA RADIOS. QUOTE IS \$9216.00 THIS WILL BE TO REPLACE 2 OUT OF 5 NON P25 RADIOS THE DEPARTMENT CURRENTLY HAS. THE 3 WILL BE REPLACED DURING THE YEAR AS THE BUDGET ALLOWS. APPROX. COST WILL BE BETWEEN 4 AND 5 THOUSAND EACH RADIO.

C-3 FIRE MARSHALL – REQUEST 1 MOBILE 800 MEGAHERTZ MOTOROLA RADIO FOR \$4608.00.

- 6. DISCUSS AND APPROVE THE RAC MEETING AND UPCOMING GRANTS BY WENDY YOUNGER.**
- 7. DISCUSS AND APPROVE THE PENSION REPORT BY ROLAND GLIDDEN. 502's, 503's, 504's AND RETIREMENT.**

REGULAR AGENDA

- 8. (REQUESTED BY ATTORNEY RICHARD CONTRERAS) DISCUSS AND TAKE ACTION:
-- ON THE CITY OF SOCORRO'S ANNEXATION OF CERTAIN REAL PROPERTY IN EL PASO COUNTY AND
-- THE PROPOSED ANNEXATION BY THE TOWN OF CLINT
--ALSO THE PROPOSED ANNEXATION OF PEBBLE HILLS/ZARAGOZA. SOUTHWEST OF THE INTERSECTION OF PEBBLE HILLS AND ZARAGOZA RD.**
- 9. (requested by FM Esparza) DISCUSS AND TAKE ACTION ON ADOPTING THE 2009 INTERNATIONAL EXISTING BUILDING CODE IN ITS ENTIRETY.**
- 10. (requested by FM Esparza) DISCUSS AND TAKE ACTION ON ALLOWING FOR PAYROLL TO BE DONE WITH DIRECT DEPOSIT AT A COST OF \$16.00 PER PAY PERIOD.**
- 11. (requested by FM Esparza) DISCUSS AND TAKE ACTION ON REPORT BY FM ROGELIO ESPARZA AND ADOPT A NEW FEE SCHEDULE.**
- 12. (requested by Secretary Murillo) DISCUSS AND TAKE ACTION ON APPOINTING COMMISSIOER JERRY KNOTTS AS ASSISTANT TREASURER.**
- 13. (requested by President Adler) CONSIDER AND TAKE ACTION ON STATUS UPDATE OF SOCORRO VFD VEHICLE, BUILDINGS, AND GROUNDS APPRAISALS.**

14. (requested by Joann Nugent CPA) **DISCUSS AND TAKE ACTION ON THE PRELIMINARY FINANCIAL STATEMENTS ON THE BOOKKEEPING AND ALSO PROVIDE A DRAFT FOR THE FABENS REIMBURSEMENT REVIEW TO BE PRESENTED BY SBNG's CPA CEDRIC LYERLY.**
15. (requested by FM Esparza) **DISCUSS AND TAKE ACTION DEFINING THE BENEFITS THAT THE PART-TIME EMPLOYEES GET SO THAT THEY CAN BE PUT ON THE NEW EMPLOYEES HANDBOOK.**
16. (requested by Chief Trevizo) **DISCUSS AND TAKE ACTION ON ADOPTING A REIMBURSEMENT POLICY FOR SUBPOENAED FIREFIGHTERS THAT ARE CALLED TO COURT AS WITNESSES AND ARE USING THEIR OWN PTO FROM THEIR PLACE OF EMPLOYMENT.**
17. (requested by FM Esparza) **DISCUSS AND TAKE ACTION ON ADOPTING AN EMPLOYEE HANDBOOK.**
18. (requested by Chief Murillo) **DISCUSS AND TAKE ACTION ON REQUEST BY THE CITY OF SOCORRO TO LEASE OFFICE SPACE AT THE SVFD FIRE STATION FOR THE CITY OF SOCORRO FIRE DEPARTMENT OFFICERS.**
19. (requested by Chief Martinez) **DISCUSS AND APPROVE GOING OUT FOR BIDS ON A TORNILLO STATION PROJECT CONSISTING OF :**
 - A) **PAINTING CURBS RED,**
 - B) **SIGN ON THE BACK SIDE THAT READS FABENS FIRE AND RESCUE TORNILLO STATION THAT INCLUDES ADDRESS,**
 - C) **WIND SCREENING AROUND THE NEW FENCE INCLUDED WITH TWO NEW GATE OPERATORS.**
20. (requested by Chief Martinez) **DISCUSS AND TAKE ACTION ON FABENS NEW BUILDING, TO DEMOLISH IT OR REMODEL. BUILDING NEEDS FAR TOO MANY UPGRADES.**
21. (requested by FM Esparza) **DISCUSS AND TAKE ACTION ON TRANSFERRING ONE ESD UNIT FROM A DEPARTMENT TO THE DISTRICT OFFICE.**
22. (requested by President Adler) **DISCUSS AND TAKE ACTION ON THE INTENT OF THE CITY OF SOCORRO WITHDRAWAL FROM THE EL PASO COUNTY ESD #2 ON SEPTEMBER 30, 2013.**
23. (requested by FM Esparza) **DISCUSS AND TAKE ACTION ON THE CITY OF SOCORRO REQUESTING THAT EL PASO COUNTY ESD #2 CONTINUE FIRE MARSHAL SERVICES AFTER THEIR TAKE OVER.**
24. (requested by President Adler) **DISCUSS AND TAKE ACTION TO REDUCE PAYMENT TO THE PENSION CHAIRMAN TO A TOTAL OF \$1,000.00 PER YEAR.**

25. **DISCUSS AND APPROVE THE NEXT MEETING TO TAKE PLACE ON 08 MAY 2013 AT THE WEST VALLEY FIRE DEPARTMENT, AT 7:00 P.M.**
26. **(requested by President Adler) DISCUSS AND TAKE ACTION ON ESTABLISHING AN APPROXIMATE 20 PERCENT RESERVE FUND.**
27. **(requested by President Adler)DISCUSS AND TAKE ACTION ON AMENDING EPCESD2 SOG MANUAL CHAPTER 11 SECTION 5, SUBSECTION (3)(D) TO READ “ ALL `FEES/REVENUE GENERATED FROM THE AUCTION WILL BE DEDUCTED/CREDITED BACK TO THE ESD RESERVE FUND”**
28. **(requested by President Adler) DISCUSS AND TAKE ACTION ON ADOPTING THE ESD#2 PUBLIC INFORMATION ACT TO BE POSTED ON OUR WEBSITE UNDER “TEXAS TRANSPARENBY”**
29. **(requested by President Adler)DISCUSS AND TAKE ACTION FOR A SUGGESTED BOARD RESOLUTION, RELATED TO THE REMOVAL OF THE SALES TAX EXEMPTION FOR TELECOMMUNICATIONS COMPANIES.**
30. **(requested by President Adler)DISCUSS AND TAKE ACTION FOR A SUGGESTED BOARD RESOLUTION, RELATED TO AUTHORIZING THE DISTRICT’S SALES TAX CONSULTANT TO CORRECT WITH THE TEXAS COMPTROLLER ANY BUSINESSES THAT MAY BE REPORTING SALES TAX INCORRECTLY TO THE DISTRICT.**
31. **(requested by President Adler)DISCUSS AND TAKE ACTION FOR A SUGGESTED BOARD RESOLUTION, RELATED TO DIRECTING THE DISTRICT’S SALES TAX CONSULTANT TO DO FURTHER RESEARCH RELATED TO A BUSINESS WHICH IS ONE OF THE DISTRICT’S MAJOR SALES TAX CONTRIBUTORS TO ASSURE THE BUSINESS SHOULD BE REPORTING SALES TAX TO THE DISTRICT.**
32. **ADJOURNEMENT**

**Rebecca Terrazas
District Administrator**

Notice: prior to the adjournment of the meeting, the Board may retire into executive session in accordance with Texas Government Code to discuss Section 551.071 Consultation with Attorney, Section 551.072 Deliberation regarding real property, Section 551.073 Deliberation regarding prospective gift, Section 551.074 Personnel matters.

I, the undersigned authority, hereby certify that the above notice of the meeting of the board of Commissioners of El Paso county Emergency Services district No. 2 is a correct copy of the notice that I posted and I did post this notice at least seventy-two (72) hours preceding the scheduled meeting at the County Clerk’s office.

Dated this the 05 April 2013

**By: _____
Rebecca Terrazas
District Administrator**

