



***El Paso County
Emergency Services - District #2***



P.O. Box 683
Clint, Texas 79836
Phone (915) 851-0304 • Fax (915) 851-9000

NOTICE OF A REGULAR MEETING OF THE EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2 WILL BE HELD AT THE
FABENS FIRE DEPARTMENT
219 MAIN ST.
FABENS, TX 79838
WEDNESDAY 10TH JULY 2013
AT 7:00 P.M.

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation for interpretive services must be made 48 hours prior to the meeting. Please contact the District's office at (915)851-0304 for further information.

1. CALL MEETING TO ORDER.

PLEDGE OF ALLEGIANCE

2. ESTABLISHMENT OF QUORUM

3. PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. (5 minutes) sign-in sheet provided

NOTICE TO THE PUBLIC: All matters listed under the Consent agenda below will be considered by the Board of Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Commissioner requests specific items to be removed from the Consent agenda. If an item or items are removed from the Consent agenda they will be placed upon the regular agenda for discussion and action prior to the time the board votes on the motion to approve and adopt the Consent agenda.

CONSENT AGENDA

- 4. DISCUSS AND APPROVE THE MINUTES OF THE REGULAR MEETING 19 JUNE 2013 AND SPECIAL MEETING HELD ON 24 JUNE 2013.**
- 5. DISCUSS AND TAKE ACTION ON THE FINANCIAL REPORT BY ANNETTE M. GONZALEZ.**



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- A. REPORT ON THE BANK BALANCES.
MONEY MARKET, OPERATING NOW ACCOUNT, INSPECTION
ACCOUNT**
- **BANK RECONCILIATIONS**
 - **CHECK REGISTERS ATTACHED**
 - **DEPARTMENT PROFIT & LOSS**
- B. APPROVE FOR PAYMENT OF THE MONTHLY BILLS AND THE
REQUEST FOR REIMBURSEMENT.**

REGULAR AGENDA

- 6. (REQUESTED BY CHIEF MARTINEZ)
DISCUSS AND TAKE ACTION ON FABENS FIRE DEPARTMENT
TRANSFERRING THE PROPERTY 215 W. MAIN TO EL PASO COUNTY
ESD NO. 2.**
- 7. (REQUEST BY COMMISSIONER MARIO MURILLO)
DISCUSS AND TAKE ACTION ON ACCIDENTAL AND SICKNESS
COVERAGE PROVIDED BY OUR INSURANCE CARRIER VFIS.
COVERAGE DUE FOR RENEWAL AUGUST 13, 2013.**
- 8. (REQUEST BY ANNETTE GONZALEZ)
DISCUSS AND TAKE ACTION ON DISTRICT ISSUING CHECKS TO
VENDORS ON BEHALF OF FIRE STATIONS.**
- 9. (REQUEST BY ANNETTE GONZALEZ)
DISCUSS AND TAKE ACTION ON FIRE STATIONS CONDUCTING WIRE
TRANSFERS FROM CORPORATE ACCOUNT TO STATION FUNDS.**
- 10. (REQUEST BY CHIEF MURILLO)
DISCUSS AND TAKE ACTION ON APPROVAL FOR HOTEL CHARGES
OF \$3,777.75 FOR SIX (6) FIRE FIGHTERS TRAINING IN COLLEGE
STATION.**
- 11. (REQUEST BY CHIEF ESPARZA)
DISCUSS AND TAKE ACTION ON MAKING ROGELIO ESPARZA THE
ADMINISTRATOR FOR THE BANK ACCOUNTS TO ADD AND DELETE
USERS ID'S.**



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12. (REQUEST BY CHIEF ESPARZA)
DISCUSS AND TAKE ACTION ON LEASING MORE OFFICE SPACE AT A COST OF \$2,500 A MONTH TO BE USED FOR A BOARDROOM, WITH A MINIMUM 5 YEAR LEASE.
13. (REQUEST BY CHIEF ESPARZA)
DISCUSS AND TAKE ACTION ON CHANGING THE SICK DAYS FROM AFTER THE FIRST YEAR TO EFFECTIVE IMMEDIATELY AFTER HIRING.
14. (REQUEST BY COMMISSIONER MURILLO)
DISCUSS AND TAKE ACTION ON DISTRICT ADMINISTRATIVE ASSISTANTS WORK SCHEDULE.
15. Postponed 6/19/13 by Commissioner Adler (REQUESTED BY COMMISSIONER ADLER)
DISCUSS AND TAKE ACTION ON MANAGERMENTS RESPONSE TO THE 2012 FISCAL YEAR AUDIT FINDINGS.
16. Postponed 06/19/13 by Chief Trevizo (REQUESTED BY CHIEF TREVIZO)
DICUSS AND TAKE ACTION ON PROPOSALS FOR FLOORING AND ROOFING.
17. (REQUEST BY BLAKE MORGAN)
CONSIDER A RESOLUTION OF THE BOARD OF COMMISSIONERS OF EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2 REGARDING A LOAN.
18. (REQUEST BY ANNETTE GONZALEZ)
DISCUSS AND TAKE ACTION ON UTILITY BILL SERVICE ADDRESSES IN QUESTION FROM THE REIMBURSEMENT PACKETS.
19. (REQUEST BY ANNETTE GONZALEZ)
DISCUSS AND TAKE ACTION ON THE REQUIRED SUPPORTING DOCUMENTS IN THE REIMBURSEMENT PACKETS.



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20. ADJOURNMENT

Annette M. Gonzalez
District Administrator

Notice: Prior to the adjournment of the meeting, the Board may retire into executive session in accordance with Texas Government Code to discuss Section 551.071 Consultation with Attorney, Section 551.072 Deliberation regarding real property, Section 551.073 Deliberation regarding prospective gift, Section 551.074 Personnel matters.

I, the undersigned authority, hereby certify that the above notice of the meeting of the board of Commissioners of El Paso County Emergency Services District No. 2 is a correct copy of the notice that I posted and I did post this notice at least seventy-two (72) hours preceding the scheduled meeting at the County Clerk's office.

Dated this the 6 July 2013

By: _____
Annette M. Gonzalez
District Administrator

