

**EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2  
P.O. BOX 683  
CLINT, TEXAS 79836**

**NOTICE OF A REGULAR MEETING OF THE EL PASO COUNTY EMERGENCY SERVICES  
DISTRICT NO 2 WILL BE HELD AT THE FABENS FIRE DEPARTMENT, 211 W. MAIN, FABERNS  
TEXAS 79838**

**WEDNESDAY 11 JULY 2012**

**AT 7:00 P.M.**

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- 1. CALL MEETING TO ORDER.**
- 2. ESTABLISHMENT OF QUORUM**
- 3. DISCUSSION AND TAKE ACTION ON POSTING OF NOTICE FOR THE REGULAR 11 JULY 2012 MEETING.**
- 4. DISCUSS AND TAKE APPROVE THE MINUTES OF THE SPECIAL 25 JUNE MEETING HELD IN CLINT.**
- 5. PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. (5 minutes) sign-in sheet provided**
- 6. (requested by Bill Adler) DISCUSS AND TAKE ACTION ON HAVING THE AUTHOR IDENTIFIED ON EVERY ITEM FOR ALL FUTURE AGENDAS.**
- 7. (requested by Carlos Sandoval) DISCUSS AND APPROVE TO CONTRACT WITH LAWRENCE FINANCIAL CONSULTING LLC, REPRESENTED BY TOM LAWRENCE, AS THE FINANCIAL ADVISOR.**
- 8. DISCUSS AND APPROVE THE CONSIDERATION OF A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2 REGARDING A LOAN**
- 9. POSTPONED 6/25/12 -SIGN THE 09 APRIL 2012 APPROVED LEASE AGREEMENT WITH OSHKOSH CAPITAL FOR THE PURCHASE OF ONE PIERCE COMMERCIAL CHASSIS HDR, NON WALK IN. FOR \$297,292.**
- 10. DISCUSS AND TAKE ACTION ON TOM LAWRENCE'S RECOMMENDATION ON THE FINANCING SOLUTION TO THE SOCORRO AND SAN ELIZARIO PROJECTS.**
- 11. Postponed 3/14/2012-05/09/2012-6/25/12-7/03 (requested by Robert Cerecerez, Socorro ) DISCUSS AND TAKE ACTION ON AWARDDING THE FINANCIAL PROPOSAL FOR THE ADDITION AT THE SOCORRO FIRE STATION.**

12. **SAN ELIZARIO (discussed 5/09/12 ) REVIEW SEALED PROPOSALS RECEIVED AND AWARD IT TO THE LOWEST RATE FOR A 2012 ROSENBAUER PUMPER FOR \$561,500.**
13. **( requested by Wendy Younger )DISCUSS AND TAKE ACTION ON THE LIFE AMBULANCE CONSORTIUM AGREEMENT.**
14. **(requested by Wendy Younger) WENDY YOUNGER, THE DISTRICT'S EMS COORDINATOR AND LIASON TO THE TXDSHS, WILL PRESENT TO THE BOARD THE FRO'S RENEWAL WITH A LIST OF PERSONEL. ( UPDATE ONLY, NO ACTION NECESSARY)**
15. **(requested by Bill Adler) DISCUSS AND TAKE ACTION ON THE West Valley Fire Department's 3<sup>rd</sup> annual Angel Fund Carnival and Car Show scheduled for September 8<sup>th</sup> and 9<sup>th</sup>.**
16. **(requested by Chief Adler ) DISCUSS AND APPROVE AN EASEMENT ACCESS TO THE EL PASO ELECTRIC COMPANY ON A PORTION OF TRACT 23-A-2, AURELIO DELGADO SURVEY NO. 173, EL PASO COUNTY, TX.**
17. **(requested by Carlos Sandoval – postponed 6/25) DISCUSS AND TAKE ACTION ON THE FINALIZATION OF THE SAN ELIZARIO AUDIT PRESENTED BY JOANN NUGENT, CPA.**
- 17-B **(requested by Carlos Sandoval 7/03) DISCUSS AND TAKE ACTION ON SETTING A DEFINITE DATE FOR RAY TREVIZO, SAN ELIZARIO'S CHIEF, TO PROVIDE THE REQUESTED INFORMATION.**
18. **(requested by Carlos Sandoval and Bill Adler. ) DISCUSS AND APPROVE THE PURCHASE OF PROPERTY AND THE LEASING OF A DISTRICT OFFICE.**
19. **(requested by Bill Adler) DISCUSS AND TAKE ACTION ON QUALIFICATIONS AND JOB DESCRIPTION FOR AN ASSISTANT FOR THE DISTRICT ADMINISTRATOR AND FIRE MARSHALL'S OFFICE.**
20. **(postponed 5/09/12 and 6/25/12) DISCUSS AND TAKE ACTION ON THE FINALIZATION OF THE POLICIES AND PROCEDURES MANUAL AFTER THE 4 PAGE MODIFICATION, PRESENTED BY CPA JOANN NUGENT.**
21. **(POSTPONED 6/25/12) DISCUSS AND APPROVE THE REFINANCING OF THE LONG TERM LEASES.**
22. **(postponed 4/9/2012, 05/09/2012 and 6/25/12) DISCUSS AND APPROVE THE CHANGES IN THE ANNUAL \$25,000.00 SERVICE CONTRACT WITH THE, CLINT FD, FABENS FD, MONTANA VISTA FD, SAN ELIZARIO FD, SOCORRO FD, AND WEST VALLEY FD.**
23. **(POSTPONED 6/25/12 requested by Carlos Sandoval) DISUSS AND TAKE ACTION ON REQUESTING THE DISTRICT'S ATTORNEY TO MAKE A PRESENTATION AS SOON AS POSSIBLE AND GIVE GUIDANCE OF THE OPEN MEETINGS ACT, TO BETTER PAST PRACTICES, AND PREVENT VIOLATIONS IN THE FUTURE.**

24. (requested by Carlos Sandoval) **OPEN SEALED PROPOSALS RECEIVED FOR HEALTH INSURANCE FOR THE 2 FULL TIME INSPECTION DEPARTMENT EMPLOYEES.** (requested by Carlos Sandoval)
25. **DISCUSS AND TAKE ACTION ON THE 2012-2013 DRAFT BUDGET. PRESENTED BY BECKY TERRAZAS.**
26. (requested by Carlos Sandoval) **DISCUSS AND TAKE ACTION IDENTIFYING DEPARTMENTS WHO ARE PROVIDING ASSISTANTS TO NON ESD COMMUNITIES. ASCERTAIN NUMBER OF CALLS AND % OF OVERALL CALLS, IS THE ESD BEING REIMBURSED IF SERVICES ARE BEING PROVIDED.**
27. **DISCUSS AND TAKE ACTION ON THE FINANCIAL REPORT BY BECKY TERRAZAS: REPORT ON THE BANK BALANCES:**
  - A. **MONEY MARKET NOW ACCOUNT INSPECTION DEPARTMENT.**
  - B. **APPROVAL FOR PAYMENT OF THE MONTHLY BILLS AND THE REQUESTS FOR REIMBURSEMENT.**
  - C. **DISCUSS AND TAKE ACTION ON PURCHASES, REFINANCES, CONSOLIDATIONS OVER \$2,000.0 (notarized and itemized affidavit of cost must be presented 775.073.**
28. **POSTPONED 6/25/12 -( requested by President Sandoval - Vice President Adler) DISCUSS AND TAKE ACTION ON POLICY AND PROCEDURE FOR DISPOSING OF COUNTY PROPERTY ie. SURPLUS EQUIPMENT, FURNITURE, COMPUTERS ETC.**
29. (requested by Carlos Sandoval ) **DISCUSS AND TAKE ACTION ON RESTRUCTURING ALL PURCHASES.**
30. **POSTPONED 6/25/12 - (requested by Carlos Sandoval) DISCUSS AND APPROVE THE BIDDING PROCESS**
- 30-B (requested by Bill Adler) **DISCUSS AND TAKE ACTION ON ADDING TO THE ESD'S BIDDING PROCESS CHECKLIST, A PERFORMANCE BOND TO ALL BIDS SUBMITTED TO THE ESD.**
31. **DISCUSS AND APPROVE THE NEXT MEETING TO TAKE PLACE WEDNESDAY 08 AUGUST 2012 AT 7:00 P.M. IN MONTANA VISTA**
32. **ADJOURNMENT**

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Rebecca Terrazas  
District Administrator

**Notice: Prior to the adjournment of the meeting, the Board may retire into executive session in accordance with Texas Statute 552 SUBCHAPTER C to discuss personnel matters and/or litigation.**