

**EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2
P.O. BOX 683
CLINT, TEXAS 79836**

**NOTICE OF A REGULAR MEETING OF THE EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO 2 WILL BE HELD
WEDNESDAY 14 MARCH 2012 AT 7:00 P.M. AT THE SAN ELIZARIO FIRE DEPARTMENT
1425 SAN ANTONIO, SAN ELIZARIO, TX 79849**

PUBLIC INVITED

1. **DISCUSS AND TAKE ACTION: COMMENTS BY THE DISTRICT'S ATTORNEY TERRI GARCIA, AS TO WHETHER WE SHOULD HOLD A MEETING OR NOT.**
2. **CALL MEETING TO ORDER,**
3. **ESTABLISHMENT OF QUORUM.**
4. **DISCUSSION AND TAKE ACTION ON POSTING OF NOTICE FOR THE REGULAR 14 MARCH 2012 REGULAR MEETING.**
5. **DISCUSS AND TAKE ACTION ON THE MINUTES OF THE REGULAR MEETING 02/08/12 AND THE EMERGENCY MEETING HELD 02/10/12.**
6. **PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. (5 minutes)**
7. (requested by Carlos Sandoval) **DISCUSS AND TAKE ACTION ON OPENING BIDS AND MAKE AWARD ON REFINANCING THE LONG TERM LEASES.**
8. (requested by Carlos Sandoval) **DISCUSS AND TAKE ACTION ON APPROVING CONTRACT, INCLUSIVE OF ANY AND ALL REQUIRED PAPERWORK TO FINALIZE THE PROPERTY PURCHASE LOCATED AT 229 MAIN, FABENS AND THE LEASE FOR RENT FOR THE DISTRICT OFFICE.**
9. (request by Carlos Sandoval) **DISCUSS AND TAKE ACTION ON HIRING AN ATTORNEY TO PROVIDE LEGAL SERVICES RELATED TO ISSUES WITH THE CITY OF SOCORRO.**
- 10 (requested by Carlos Sandoval) **DISCUSS AND TAKE ACTION ON GOING OUT FOR BID FOR HEALTH INSURANCE FOR THE 2 FULL TIME EMPLOYEES IN THE INSPECTION DEPARTMENT.**
11. **DISCUSS AND TAKE ACTION ON THE FINANCIAL REPORT BY BECKY TERRAZAS :**
 - REPORT ON THE BANK BALANCES:**
 - A. **MONEY MARKET NOW ACCOUNT INSPECTION DEPARTMENT.**
 - B. **APPROVAL FOR PAYMENT OF THE MONTHLY BILLS AND THE REQUESTS FOR REIMBURSEMENT.**
12. **DISCUSS AND TAKE ACTION ON PURCHASES, REFINANCING, CONSOLIDATION OVER \$2000.00. (notarized and itemized statement of cost must be presented. 775.073**
13. **DISCUSS AND TAKE ACTION ON APPROVAL TO SELL VEHICLES REQUESTED BY:**

FABENS: 1 – 2002 TAHOE AND 1 - 2003 RESCUE 3
CLINT: 2 – 2005 SILVARADO PICK UPS.
14. **DISCUSS AND TAKE ACTION ON THE FOLLOWING:**

FABENS REQUESTS APPROVAL TO PURCHASE 2 – 2012 TAHOES, \$30,360 EACH AND 1 – 2012 SUBURBAN PLUS ACCESSORIES, APPROX \$34 TO \$36 THOUSAND.

CLINT REQUESTS APPROVAL TO PURCHASE 1 – 2012 SUBURBAN APPROX. \$36,260.00 AND 1 – 2012 SILVERADO PICK UP APPROX \$25,000 PLUS ACCESSORIES \$9,800.
15. (requested by Chief Lopez) **DISCUSS AND TAKE ACTION ON PROPOSALS FOR A 2012 SMALL BRUSH TRUCK LX550 \$130,000 WITH ACCESSORIES INCLUDED. (request was approved on 14 December 2011)**
16. (requested by Robert Cerecerez, Socorro)
 - A. **DISCUSS AND TAKE ACTION FOR CONSTRUCTION OF AN ADDITIONAL BAY CONSTRUCTION FOR ADDITIONAL OFFICES TO THE SOCORRO FIRE STATION ON NORTH LOOP BY DESIGN CONSTRUCTION WITH A PRICE OF \$528,000. MINUS \$70,000 FROM A BUILDING LOAN, LEAVING A TOTAL OF \$458,000.00 WHICH WE'LL NEED TO FINANCE.**
 - B. **ALLOW THE SOCORRO FIRE DEPARTMENT TO REVIEW THE FINANCE QUOTES THAT WERE SUBMITTED AND APPROVE A LENDER FOR IT'S CONSTRUCTION PROJECT.**

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17. **REPORT ON THE FEBRUARY RAC MEETING AND ANY GRANT INFORMATION.**
18. **DISCUSS AND TAKE ACTION ON PENSION BOARD BY CHAIRMAN ROLAND GLIDDEN.
REPORT ON THE FOLLOWING: 502's, 503's, 504's, RETIREMENT.**
18. **(requested by Bill Adler) DISCUSS AND TAKE ACTION ON RE-NUMBERING ALL ESD #2's VEHICLES.**
19. **(requested by Bill Adler) DISCUSS AND TAKE ACTION ON UPDATING ALL OF THE DISTRICT'S S.O.P.'s.**
20. **(requested by Bill Adler) DISCUSS AND TAKE ACTION ON RE-NEGOCIATION ON ATTORNEY'S FEE STRUCTURE.**
21. **(requested by Bill Adler) DISCUSS AND TAKE ACTION ON CHANGING THE TITLE OF THE ADMINISTRATIVE ASSISTANT TO DISTRICT ADMINISTRATOR.**
22. **(requested by Bill Adler) DISCUSS AND TAKE ACTION ON HIRING A PART TIME AA FOR THE DISTRICT.**
23. **(requested by Becky Terrazas) DISCUSS AND APPROVE PAYING THE ADMINISTRATIVE ASSISTANT HER ACCUMULATIVE COMP TIME THROUGH SEPTEMBER 2011.**
24. **(requested by Bill Adler) DISCUSS AND TAKE ACTION TO REFINANCE ALL VEHICLE LOANS THAT HAVE A TERM OVER 10 YEARS. CHAPTER 775 STIPULATES 10 YEARS MAX ON VEHICLES, AND 20 YEARS MAX ON PROPERTY.**
25. **DISCUSS AND TAKE ACTION ON THE NEXT MEETING DATE AND LOCATION. WEDNESDAY 14 APRIL 2012 AT THE SOCORRO FIRE DEPARTMENT AT 7:00 P.M.**
26. **ADJOURNMENT**

Rebecca Terrazas
Administrative Assistant

Notice: Prior to the adjournment of the meeting, the Board may retire into executive session in accordance with Texas Government Code Section 552 SUBCHAPTER C