



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Wednesday, April 20, 2016

Time: 7:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Sunday, April 17, 2016

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Bill Adler at 7:00 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was Bill Adler, Secretary Adrian Santana, Commissioner Jerry Knotts, Commissioner Michael Diaz. Absent was Treasurer Elvia Schuller. Also present was District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on March 23, 2016.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual



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b. Approve for payment of the monthly bills and the request for reimbursement.

Motion to approve by Mike Diaz and seconded by Jerry Knotts. Motion carried.

Regular Agenda

6. Discuss and take action on amending the FY '15 -'16 budget.
Submitted by: Annette Gonzalez, District Administrator
No action needed, informational purposes only.
7. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.
Submitted By: Boyd Smith, Pension Chair
No action needed, informational purposes only.
8. Discuss and provide updates on the First Responder Organization (FRO).
Submitted By: Ray Trevizo, San Elizario Fire Department
No action needed.
9. Discuss Communication Division report/information (Dispatch).
Submitted By: Bill Adler, President
No action needed, informational purposes only.

Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is April 20, 2016 and the time: 7:03 P.M.

10. Postponed on March 23, 2016 by Elvia Schuller. Consider the status report of the friendly suit vs the El Paso County.
Submitted By: Richard Contreras, District Attorney
11. Discuss Jesus Regalado-Reyes
Submitted By: Adrian Santana, Commissioner



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The El Paso County ESD #2 Board has completed its closed meeting.
The date is **April 20, 2016** and the time is: **8:45 P.M.**

The El Paso County ESD #2 board has reconvened into regular session.

Regular Session

12. Postponed on March 23, 2016 by Elvia Schuller. Discuss and take action on the report of the friendly suit vs the El Paso County.
Submitted By: Richard Contreras, District Attorney
No action needed, information purposes only.
13. Take action on Jesus Regalado-Reyes
Submitted By: Adrian Santana, Commissioner
No action taken.
14. Postponed on March 23, 2016 by Bill Adler. Discuss and take action on the additional cost for the Fabens pumper.
Submitted By: Roger Esparza, District Office
A motion to approve the additional cost of one thousand five hundred and eighty-four dollars (\$1,584) from District Vehicle and Repair Maintenance expense account by Mike Diaz seconded by Jerry Knotts. Motion carried.
15. Postponed on March 23, 2016 by Bill Adler. Discuss and take action on allowing Montana Vista Fire Rescue to proceed with the purchase of dress blues and badges, budgeted in the amount of six thousand two hundred dollars (\$6,200).
Submitted by: Roland Glidden, Montana Vista Fire Department
A motion to delete by Bill Adler seconded by Adrian Santana. Motion carried.
16. Consider and take action to approve the Fire Facilities contract and authorize the President to execute same.
Submitted By: Richard Contreras, District Attorney
A motion to approve by Jerry Knotts seconded by Mike Diaz. Motion carried.
17. Discuss and take action on signing the MOU with DPS on the Clint communications tower.
Submitted By: Bill Adler, President
A motion to approve by Jerry Knotts seconded by Adrian Santana. Motion carried.



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18. Discuss and take action on starting the purchase/installation process of two additional channels to the County VHF trunking system.

Submitted By: Bill Adler, President

A motion to approve by Jerry Knotts seconded by Adrian Santana. Motion carried.

19. Consider and take action on purchases over two thousand dollars (\$2,000) for WVFD loose PPE items.

Submitted By: Bill Adler, West Valley Fire Department

A motion to approve loose PPE gear purchase from Ferrara in the amount of two thousand four hundred and forty five dollars (\$2,445), Transportation Safety Apparel in the amount of two hundred and fifty nine dollars (\$259) and Galls in the amount of one hundred and eighty one dollars with ninety cents (\$181.90) totaling two thousand eight hundred eighty five dollars with ninety cents (\$2,885.90) by Jerry Knotts seconded by Adrian Santana. Motion carried.

20. Discuss and take action on allowing WVFD to proceed with their PPE purchase of 9 sets of turnouts.

Submitted By: Bill Adler, West Valley Fire Department

A motion to approve the purchase of nine (9) sets of turnouts from Viking totaling fifteen thousand five hundred and sixteen dollars (\$15,516) by Jerry Knotts seconded by Adrian Santana. Motion carried.

21. Discuss and take action on allowing WVFD to dispose of PPE that is over ten (10) years old.

Submitted By: Bill Adler, West Valley Fire Department

A motion to approve by Jerry Knotts seconded by Adrian Santana. Motion carried.

22. Discuss and take action on approving the District's Special Project: Intuit QuickBooks Migration & IT Installation.

Submitted by: Annette Gonzalez, District Administrator

A motion to approve by Adrian Santana seconded by Jerry Knotts. Motion carried.

23. Discuss and approve the purchase of the remaining fire prop from BulLEX (Christmas tree). This is part of the SFD special project.

Submitted by: Robert Cerecerez, Socorro Fire Department

A motion to approve the purchase of the Christmas Tree prop from Bullex in the amount of five thousand two hundred forty-seven dollars (\$5,247) by Mike Diaz seconded by Jerry Knotts. Motion carried.



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24. Discuss and take action on allowing MVFD to proceed with the purchase of nine (9) bunker gear sets in the amount of eighteen thousand nine hundred dollars (\$18,900)
Submitted by: Roland Glidden, Montana Vista Fire Department
A motion to approve the purchase from Ferrara Fire Equipment by Bill Adler seconded by Jerry Knotts. Motion carried.
25. Discuss and take action on allowing CFD to proceed with the purchase of nine (9) bunker gear sets in the amount of eighteen thousand nine hundred dollars (\$18,900)
Submitted by: David Aguirre, Clint Fire Department
A motion to approve the purchase from Ferrara Fire Equipment by Bill Adler seconded by Jerry Knotts. Motion carried.
26. Discuss and take action on the Socorro Fire Department remodel of the kitchen, men and women's sleeping area and bathrooms.
Submitted by: Robert Cerecerez, Socorro Fire Department
A motion to approve by Adrian Santana seconded by Jerry Knotts, pending review of all bids by Chief Esparza. Motion carried.
27. Discuss and take action on allowing Chief Esparza to change the budget within the same line item.
Submitted By: Roger Esparza, District Office
A motion to postpone by Jerry Knotts seconded by Adrian Santana. Motion carried.
28. Discuss and take action on allowing Chief Esparza to be a signer on the checks and to bond him the same as the treasurer. As allowed by Chapter 775.
Submitted By: Roger Esparza, District Office
A motion to approve by Adrian Santana seconded by Jerry Knotts. Motion carried.
29. Discuss and take action on the revisions to the S.O.G Manual.
Submitted By: Roger Esparza, District Office
A motion to postpone by Jerry Knotts seconded by Adrian Santana. Motion carried.
30. Discuss and approve the next meeting to take place on May 18, 2016 at 7:00 P.M.
Submitted By: Annette Gonzalez, District Office
A motion to approve by Jerry Knotts and seconded by Mike Diaz. Motion carried.



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31. Adjournment