



P.O. Box 683
Clint, Texas 79836
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Wednesday, April 19, 2017
Time: 7:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
Posted: Thursday, April 13, 2017

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Mariana Navarrete at 7:03 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was President Adrian Santana, Vice President Michael Diaz, Commissioner Michael Barnes. Absent was Secretary Jacqueline Butler, Treasurer Rick Avalos. Also present was the District Attorney, Richard Contreras.

3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the special meeting held on March 22, 2017.
5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations



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- Check registers attached
- Department profit & loss budget vs. actual

b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Adrian Santana

Seconded by Michael Diaz

Members Voting Aye: Diaz, Barnes, Santana

Members Voting Nay: None

Members Not Present: Butler, Avalos

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

Motion: APPROVED

Motioned by Adrian Santana

Seconded by Michael Diaz

Members Voting Aye: Diaz, Barnes, Santana

Members Voting Nay: None

Members Not Present: Butler, Avalos

7. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Chief Trevizo, FRO Administrator

No Motion Needed, Informational Purposes Only

8. Discuss Communications Manager report/information.

Submitted By: Bill Adler, Communications Manager

No Motion Needed, Informational Purposes Only

9. Discuss and approve to sign the LOC Statement of Concurrence.

Submitted By: Bill Adler, Communications Manager

Motion: APPROVED

Motioned by Michael Diaz

Seconded by Adrian Santana

Members Voting Aye: Diaz, Barnes, Santana

Members Voting Nay: None

Members Not Present: Butler, Avalos

10. Postponed on March 22, 2017 by Richard Avalos. Discuss and take action on the re-numbering of District owned trucks.

Submitted By: Richard Avalos, Commissioner

Motion: DELETED

Motioned by Michael Diaz

Seconded by Adrian Santana

Members Voting Aye: Diaz, Barnes, Santana

Members Voting Nay: None

Members Not Present: Butler, Avalos



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11. Discuss and take action on amending FY '16-'17 budget.
Submitted By: Mariana Navarrete, District Administrator
Motion: APPROVED
Motioned by Adrian Santana
Seconded by Michael Barnes
Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos

12. Consider and take action on proper administration of cancer insurance premium payments for volunteer firefighters.
Submitted By: Mariana Navarrete, District Administrator
Motion: APPROVED to have the Chief's of each department handle the cancer insurance.
Motioned by Michael Diaz
Seconded by Adrian Santana
Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos

13. Discuss and take action on appointing a Special Projects committee for FY '17-'18 budget.
Submitted By: Mariana Navarrete, District Administrator
Motion: APPROVED: Barnes, Santana, Esparza, Navarrete, Cerecerez
Motioned by Michael Diaz
Seconded by Adrian Santana
Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos

14. Discuss and take action on the FY '17- '18 budget calendar.
Submitted By: Mariana Navarrete, District Administrator
Motion: APPROVED
Motioned by Adrian Santana
Seconded by Michael Barnes
Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos

15. Consider and take action on ratification of the wire transfer required for payment of the Southside Bank loan.
Submitted By: Mariana Navarrete, District Administrator
Motion: APPROVED
Motioned by Michael Diaz
Seconded by Michael Barnes
Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos



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16. Discuss and take action on the Annual QB Cloud Firewall subscription dues from Net Tech Consulting, LTD.
Submitted By: Mariana Navarrete, District Administrator
Motion: APPROVED
Motioned by Adrian Santana
Seconded by Michael Diaz
Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos

17. Discuss and approve the purchase of 2 (two) Scott Sights with TICs.
Submitted By: Roland Glidden, Montana Vista
Motion: APPROVED: Daco Fire Equipment in the amount of \$2,802.00.
Motioned by Adrian Santana
Seconded by Michael Barnes
Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos

18. Discuss and take action on the new take-home vehicle policy.
Submitted By: Roger Esparza, District Office
Motion: APPROVED
Motioned by Michael Diaz
Seconded by Michael Barnes
Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos

19. Discuss and take action on the purchase approved by Chief Trevizo for a bumper addition to B603.
Submitted By: Roger Esparza, District Office
Motion: POSTPONED
Motioned by Adrian Santana
Seconded by Michael Barnes
Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos

20. Discuss and take action on travel for Chief Esparza to Denver.
Submitted By: Roger Esparza, District Office
Motion: APPROVED
Motioned by Adrian Santana
Seconded by Michael Barnes
Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos



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21. Discuss and take action on the purchase of air conditioning condenser unit for Montana Vista FD.

Submitted By: Roger Esparza, District Office

Motion: APPROVED for Kings Aire for the amount of \$15,862.50. Funds will be moved from account: Accidental & Sickness to Building Repair and Maintenance

Motioned by Adrian Santana
Seconded by Michael Barnes

Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos

Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is April 19, 2017 and the time: 7:42 P.M.

22. Discuss personnel matters.

Submitted By: Roger Esparza, District Office

The El Paso County ESD #2 Board has completed its closed meeting.
The date is **April 19, 2017** and the time is: **7:55 P.M.**

The El Paso County ESD #2 board has reconvened into regular session.

Regular Session

23. Discuss and take action on personnel matters.

Submitted By: Roger Esparza, District Office

No Motion Needed, Informational Purposes Only

24. Discuss and approve the next meeting to take place on May 17, 2017 at 7:00 P.M.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED

Motioned by Michael Diaz
Seconded by Adrian Santana

Members Voting Aye: Diaz, Barnes, Santana
Members Voting Nay: None
Members Not Present: Butler, Avalos



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25. Adjournment.