



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

## **MINUTES OF A REGULAR MEETING**

**Date:** Wednesday, March 21, 2018

**Time:** 6:00 PM

**Place:** El Paso County Emergency Services District #2 – Board Room  
100 S. San Elizario Rd., Suite N  
Clint, Texas 79836

**Posted:** Thursday, March 15, 2018

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All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order.  
Meeting was called to order by Mariana Navarrete at 6:00 P.M.

### Pledge of Allegiance

2. Establishment of Quorum  
Present was President Adrian Santana, Vice President Michael Diaz, Secretary Jacqueline Butler, Commissioner Michael Barnes. Absent was Treasurer Rick Avalos. Also present was the District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.  
(5 minutes) Sign-in sheet provided.

### Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on February 20, 2018.
5. Discuss and take action on the financial report by Mariana Navarrete.
  - a. Report on the bank balances.  
Money market, operation account, inspection account
    - Bank reconciliations



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- Check registers attached
- Department profit & loss budget vs. actual

b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Jaqueline Butler

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

### Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

*Submitted By: Boyd Smith, Pension Chair*

Motion: APPROVED

Motioned by Jaqueline Butler

Seconded by Mike Diaz

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

7. Discuss and provide updates on the First Responder Organization (FRO).

*Submitted By: Ray Trevizo, FRO Administrator*

No Motion Needed, Informational Purposes Only

8. Discuss Communications Manager report/information.

*Submitted By: Bill Adler, Communications Manager*

No Motion Needed, Informational Purposes Only

9. Discuss and take action on amending FY '17-18 budget.

*Submitted By: Mariana Navarrete, District Administrator*

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Adrian Santana

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos



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10. Discuss and take action on purchase of new pumper and equipment under a loan.

*Submitted By: Roger Esparza, District Office*

Motion: DELETED

Motioned by Mike Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

11. Discuss and take action on the additional charge for the Socorro pumper.

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED for the additional cost of eight hundred seventy dollars (\$870.00) from Siddons-Martin.

Motioned by Adrian Santana

Seconded by Mike Diaz

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

12. Consider and take action on purchasing a new MPS unit for R802.

*Submitted By: Bill Adler, West Valley*

Motion: DELETED

Motioned by Mike Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

### Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is March 21, 2018 and the time: 6:18 P.M.

13. Discussion regarding real estate.

*Submitted By: Roger Esparza, District Office*

14. Discussion regarding personnel matters.

*Submitted By: Roger Esparza, District Office*

The El Paso County ESD #2 Board has completed its closed meeting.

The date is **March 21, 2018** and the time is: **7:17 P.M.**

The El Paso County ESD #2 board has reconvened into regular session.



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Regular Session

15. Discuss and take action regarding real estate.

*Submitted By: Roger Esparza, District Office*

No Motion Needed, Informational Purposes Only

16. Discuss and take action regarding personnel matters.

*Submitted By: Roger Esparza, District Office*

Motion: DELETED

Motioned by Mike Diaz

Seconded by Adrian Santana

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

17. Discuss and approve the next meeting to take place on April 18, 2018 at 6:00 P.M.

*Submitted By: Mariana Navarrete, District Administrator*

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

Adjournment.