



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Wednesday, May 16, 2018

Time: 6:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Thursday, May 10, 2018

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Mariana Navarrete at 6:03 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was President Adrian Santana, Vice President Michael Diaz, Secretary Jacqueline Butler, Commissioner Michael Barnes. Absent was Treasurer Rick Avalos.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on April 25, 2018 and April 30, 2018.
5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account



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- Bank reconciliations
- Check registers attached
- Department profit & loss budget vs. actual

b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Jaqueline Butler

Seconded by Mike Barnes

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

Motion: APPROVED

Motioned by Jaqueline Butler

Seconded by Adrian Santana

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

7. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Ray Trevizo, FRO Administrator

Motion: DELETE

Motioned by Mike Barnes

Seconded by Jaqueline Butler

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

8. Discuss Communications Manager report/information.

Submitted By: Bill Adler, Communications Manager

No Motion Needed, Informational Purposes Only

9. Postponed on April 25, 2018 by Mike Diaz to consider and take action on proposed Interlocal Agreement to provide Fire and Emergency Services to the Tigua Reservation.

Submitted By: Richard Contreras, Legal

Motion: POSTPONED

Motioned by Mike Diaz

Seconded by Jaqueline Butler

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos



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10. Postponed on April 25, 2018 by Jacqueline Butler to consider and take action on Resolution Adopting Regulations Affecting the Outside Storage of Combustible Material and Penalties for Violations of Same.

Submitted By: Richard Contreras, Legal

Motion: POSTPONED

Motioned by Jacqueline Butler

Seconded by Mike Barnes

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

11. Discuss and take action on the Texas County & District Retirement System plan assessment for Calendar year 2019.

Submitted By: Mariana Navarrete, District Administrator

No Motion Needed, Informational Purposes Only

12. Discuss and review the Fiscal Year 2018-2019 budget.

Submitted By: Mariana Navarrete, District Administrator

No Motion Needed, Informational Purposes Only

13. Discuss and take action on appointing a Special Projects committee for Fiscal Year 2018-2019 budget.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED for a Special Projects Committee, which includes; Adrian Santana, Mike Barnes, Mariana Navarrete, Roger Esparza, and a Department Fire Marshal.

Motioned by Mike Diaz

Seconded by Jacqueline Butler

Members Voting Aye: Diaz, Santana, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

14. Discuss and take action on the clarification of the pumper RP701 assigned to Socorro Fire Department and future assignment to those apparatus.

Submitted By: Diego Sariñana, Socorro Fire Department

No Motion Needed, Informational Purposes Only



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15. Discuss and take action on finding a temporary legal counsel.

Submitted By: Adrian Santana, President

Motion: APPROVED for a temporary legal advisor, Ken Campbell at Burns Anderson Jury & Brenner, L.L.P.

Motioned by Mike Diaz

Members Voting Aye: Diaz, Santana, Barnes, Butler

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: Avalos

16. Discuss and schedule workshop with Commissioners and HR regarding the District's chain of command (organizational structure), as well as, job duties and responsibilities for the District Administrator and Chief.

Submitted By: Tommy Cano, Human Resources

Motion: APPROVED for a workshop on a Special Meeting, Thursday, May 24, 2018 at 6 p.m.

Motioned by Adrian Santana

Members Voting Aye: Diaz, Santana, Barnes, Butler

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: Avalos

17. Discuss and approve to replace a non-working 15yr thermal imager camera for Socorro Fire Department. Cameras is out of compliance with NFPA.

Submitted By: Diego Sariñana, Socorro Fire Department

Motion: APPROVED for Artesia quote for the amount of \$5,700

Motioned by Mike Diaz

Members Voting Aye: Diaz, Santana, Barnes, Butler

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: Avalos

18. Discuss and review current charges for the yearly Agricultural burn permit for farmers.

Submitted By: Mike Diaz

Motion: POSTPONED

Motioned by Jaqueline Butler

Members Voting Aye: Diaz, Santana, Barnes, Butler

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: Avalos

19. Adjournment.