



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Wednesday, October 18, 2017

Time: 6:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Thursday, October 12, 2017

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.

Meeting was called to order by Mariana Navarrete at 6:00 P.M.

Pledge of Allegiance

2. Establishment of Quorum

Present was President Adrian Santana, Vice President Michael Diaz, Secretary Jacqueline Butler, Commissioner Michael Barnes. Absent was Treasurer Rick Avalos. Also present was the District Attorney, Richard Contreras.

3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on September 20, 2017.



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5. Discuss and take action on the financial report by Mariana Navarrete.

a. Report on the bank balances.

Money market, operation account, inspection account

- Bank reconciliations
- Check registers attached
- Department profit & loss budget vs. actual

b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Michael Diaz

Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Avalos

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

No Motion Needed, Informational Purposes Only

7. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Ray Trevizo, FRO Administrator

No Action Needed

8. Discuss Communications Manager report/information.

Submitted By: Bill Adler, Communications Manager

No Motion Needed, Informational Purposes Only



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9. Discuss and take action on El Paso County ESD #2 donating any equipment that is considered obsolete to the Juarez Fire Department. (i.e. old bunker gear, helmets, gloves, boots, old wire style air packs)

Submitted By: Roger Esparza, District Office

Motion: APPROVED inventory as determined by Chiefs of Departments.

Motioned by Jacqueline Butler

Members Voting Aye: Santana, Diaz, Barnes, Butler

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: Avalos

10. Discuss and take action on the operational permit fee schedule.

Submitted By: Roger Esparza, District Office

Motion: Postponed

Motioned by Mike Diaz

Members Voting Aye: Santana, Diaz, Barnes, Butler

Seconded by Adrian Santana

Members Voting Nay: None

Members Not Present: Avalos

11. Discuss and approve the next meeting to take place on November 15, 2017 at 6:00 P.M.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED

Motioned by Mike Diaz

Members Voting Aye: Diaz, Barnes, Butler

Seconded by Adrian Santana

Members Voting Nay: None

Members Not Present: Avalos

Adjournment.