



P.O. Box 683
Clint, Texas 79836
Phone (915) 851-0304 • Fax (915) 851-9000

NOTICE OF A SPECIAL MEETING

Date: Monday, December 18, 2017
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
Posted: Wednesday, December 13, 2017

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.

Pledge of Allegiance

2. Establishment of Quorum
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on November 15, 2017.
5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, reserve account.
 - ✓ Bank reconciliations
 - ✓ Check registers attached
 - ✓ Department profit & loss budget vs. actual



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- b. Approve for payment of the monthly bills and the request for reimbursement.

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.
Submitted By: Boyd Smith, Pension Chair
7. Discuss and provide updates on the First Responder Organization (FRO).
Submitted By: Ray Trevizo, FRO Administrator
8. Discuss Communications Manager report/information.
Submitted By: Bill Adler, Communications Manager
9. Postponed on November 15, 2017 by Mike Diaz. Discuss and take action on the excess collateral that the El Paso County ESD # 2 has with J.P. Morgan Chase National Collateral Management Group.
Submitted By: Mariana Navarrete, District Administrator
10. Discuss and take action on the engagement letter from Pena, Briones, McDaniel & Co. to conduct the ESD # 2 FY '16-'17 audit.
Submitted By: Mariana Navarrete, District Administrator
11. Discuss and take action on the VFIS Workers' Compensation Renewal effective January 1, 2018.
Submitted By: Mariana Navarrete, District Administrator
12. Discuss and take action on the Motorola portable radio equipment loan.
Submitted By: Mariana Navarrete, District Administrator
13. Discuss and take action on allowing Chief Esparza to approve expenditures under ten thousand dollars (10,000) without board approval.
Submitted By: Roger Esparza, District Office
14. Discuss and take action on approval of West Valley Fire Department approved special projects forcible entry door.
Submitted By: Bill Adler, West Valley Fire Department
15. Discuss and take action on the purchase of a new washer/extractor for San



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Elizario Fire Department.

Submitted By: Roger Esparza, District Office

16. Discuss and take action on amending chapter seventeen (17) of the SOG.

Submitted By: Roger Esparza, District Office

17. Discuss and approve the next meeting to take place on _____ at 6:00 P.M.

Submitted By: Mariana Navarrete, District Administrator

Adjournment.