



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

## **MINUTES OF A SPECIAL MEETING**

**Date:** Wednesday, February 22, 2017

**Time:** 7:00 PM

**Place:** El Paso County Emergency Services District #2 – Board Room  
100 S. San Elizario Rd., Suite N  
Clint, Texas 79836

**Posted:** Friday, February 17, 2017

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All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order.  
Meeting was called to order by Mariana Navarrete at 7:03 P.M.

### Pledge of Allegiance

2. Establishment of Quorum  
Present was President Adrian Santana, Treasurer Elvia Schuller, Secretary Michael Diaz, Commissioner Rick Avalos. Absent was Commissioner Jacqueline Butler. Also present was the District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.  
(5 minutes) Sign-in sheet provided.

### Consent Agenda

4. Discuss and approve the minutes of the special meeting held on January 25, 2017.
5. Discuss and take action on the financial report by Mariana Navarrete.
  - a. Report on the bank balances.  
Money market, operation account, reserve account
    - Bank reconciliations
    - Check registers attached



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- Department profit & loss budget vs. actual

- b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Michael Diaz

Seconded by Elvia Schuller

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

### Regular Agenda

- 6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

*Submitted By: Boyd Smith, Pension Chair*

Motion: APPROVED

Motioned by Michael Diaz

Seconded by Elvia Schuller

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

- 7. Discuss and provide updates on the First Responder Organization (FRO).

*Submitted By: Ray Trevizo, San Elizario Fire Department*

Motion: DELETED

Motioned by Michael Diaz

Seconded by Elvia Schuller

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

- 8. Discuss Communication Division report/information (Dispatch).

*Submitted By: Mariana Navarrete, District Administrator*

No Motion Needed, Informational Purposes Only

- 9. Postponed on January 25, 2017 by Adrian Santana. Discuss and take action on the hourly rate for mechanic services for ESD#1.

*Submitted By: Roger Esparza, District Office*

Motion: POSTPONED

Motioned by Elvia Schuller

Seconded by Richard Avalos

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler



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10. Postponed on January 25, 2017 by Michael Diaz. Discuss and take action on the Interlocal Cooperation Agreement between the ESD # 2 and the City of Clint, City of San Elizario, City of Socorro, the Town of Anthony and the Village of Vinton regarding the Fire Marshal Services.

*Submitted By: Richard Contreras, Legal*

Motion: APPROVED

Motioned by Michael Diaz

Seconded by Adrian Santana

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

11. Postponed on January 25, 2017 by Michael Diaz. Discuss and take action on the concrete bid for the Clint Fire Department.

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED for Black Stallion Contractors Inc.

Motioned by Michael Diaz

Seconded by Richard Avalos

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

12. Discuss and approve the El Paso County ESD # 2 FY '15-'16 Governmental Audit report.

*Submitted By: Mariana Navarrete, District Administrator*

Motion: APPROVED

Motioned by Richard Avalos

Seconded by Adrian Santana

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

13. Discuss and take action on the Cancer Insurance.

*Submitted By: Mariana Navarrete, District Administrator*

Motion: POSTPONED

Motioned by Michael Diaz

Seconded by Adrian Santana

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

14. Discuss and take action on the cleaning for Socorro's training tower.

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED for D&H United Fueling Solutions

Motioned by Michael Diaz

Seconded by Elvia Schuller

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

15. Discuss and take action on contracting with Fire Safety for the burn building inspection under NFPA 1403.

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED

Motioned by Richard Avalos

Seconded by Elvia Schuller

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler



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16. Discuss and take action on the purchase of 10 (ten) new Scott 4.5 -45 minute bottles.

*Submitted By: Bill Adler, West Valley Fire Department*

Motion: APPROVED for DACO

Motioned by Elvia Schuller

Seconded by Adrian Santana

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

17. Discuss and take action on sending all ESD firefighters to inspector class.

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED

Motioned by Elvia Schuller

Seconded by Richard Avalos

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

18. Discuss and take action on the reappointment of Chief Esparza as Fire Marshal as per Chapter 775 of the Health and Safety Code.

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED

Motioned by Richard Avalos

Seconded by Michael Diaz

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

19. Discuss and take action on the purchase of a canopy for the service truck.

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED

Motioned by Richard Avalos

Seconded by Elvia Schuller

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

20. Discuss and take action on the additional charges for the Clint fire truck

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED

Motioned by Elvia Schuller

Seconded by Michael Diaz

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

21. Discuss and take action on adopting the 2015 International Fire Code.

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED

Motioned by Adrian Santana

Seconded by Michael Diaz

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler



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22. Consider and take action on Resolution in support/opposition to House Bill 1509- Election of ESD Commissioners in Counties of more than 200,000. (two hundred thousand).

*Submitted By: Richard Contreras, Legal*

Motion: POSTPONED

Motioned by Elvia Schuller

Seconded by Richard Avalos

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

23. Consider and take action on adopting of policy regarding positions of Communication Manager and FRO Manager.

*Submitted By: Richard Contreras, Legal*

Motion: APPROVED

Motioned by Richard Avalos

Seconded by Elvia Schuller

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

24. Consider and take action on Fire Offense Codes for Fire Code Violations.

*Submitted By: Richard Contreras, Legal*

Motion: APPROVED

Motioned by Elvia Schuller

Seconded by Adrian Santana

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: Avalos

Members Not Present: Butler

25. Consider and take action on appointment of District Spokesperson.

*Submitted By: Richard Contreras, Legal*

Motion: APPROVED

Motioned by Elvia Schuller

Seconded by Richard Avalos

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

### Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is February 22, 2017 and the time: 8:13 P.M.



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26. Discussion on Appointment to Board of Commissioners and anticipated litigation.

*Submitted By: Richard Contreras, Legal*

27. Discussion on pending litigation: ESD #2 vs. County of El Paso.

*Submitted By: Richard Contreras, Legal*

### Regular Session

28. Discussion and take action on Appointments to Board of Commissioners and anticipated litigation.

*Submitted By: Richard Contreras, Legal*

No Motion Needed, Informational Purposes Only

29. Discuss and taking action on pending litigation: ESD # 2 vs. County of El Paso

*Submitted By: Richard Contreras, Legal*

No Motion Needed, Informational Purposes Only

30. Discuss and approve the next meeting to take place on March 22, 2017 at 7:00 P.M.

*Submitted By: Mariana Navarrete, District Office*

Motion: APPROVED

Motioned by Elvia Schuller

Seconded by Michael Diaz

Members Voting Aye: Diaz, Schuller, Santana, Avalos

Members Voting Nay: None

Members Not Present: Butler

31. Adjournment.