



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

## **MINUTES OF A SPECIAL MEETING**

**Date:** Thursday, August 24, 2017

**Time:** 6:00 PM

**Place:** El Paso County Emergency Services District #2 – Board Room  
100 S. San Elizario Rd., Suite N  
Clint, Texas 79836

**Posted:** Friday, August 18, 2017

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All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order.  
Meeting was called to order by Mariana Navarrete at 6:07 P.M.

### Pledge of Allegiance

2. Establishment of Quorum  
Present was Vice President Michael Diaz, Treasurer Rick Avalos, Commissioner Michael Barnes. Absent was President Adrian Santana, Secretary Jacqueline Butler, Also present was the District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.  
(5 minutes) Sign-in sheet provided.

### Consent Agenda

4. Discuss and approve the minutes of the special meeting held on July 12, 2017 and August 2, 2017.
5. Discuss and take action on the financial report by Mariana Navarrete.



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- a. Report on the bank balances.  
Money market, operation account, inspection account
  - Bank reconciliations
  - Check registers attached
  - Department profit & loss budget vs. actual
  
- b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Mike Barnes

Seconded by Rick Avalos

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

### Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

*Submitted By: Boyd Smith, Pension Chair*

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

7. Discuss and provide updates on the First Responder Organization (FRO).

*Submitted By: Ray Trevizo, FRO Administrator*

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Rick Avalos

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

8. Discuss Communications Manager report/information.

*Submitted By: Bill Adler, Communications Manager*

No Motion Needed, Informational Purposes Only

9. Discuss and take action on amending FY '16-'17 budget.

*Submitted By: Mariana Navarrete, District Administrator*

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler



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10. Discuss and approve to adopt the 2017 tax rate.  
*Submitted By: Mariana Navarrete, District Administrator*  
Motion: APPROVED to adopt the Effective Tax Rate of \$0.092349.  
Motioned by Mike Diaz  
Seconded by Rick Avalos  
Members Voting Aye: Diaz, Barnes, Avalos  
Members Voting Nay: None  
Members Not Present: Santana, Butler
  
11. Discuss restitution payment regarding USA vs. Robert Martin Ostrenga.  
*Submitted By: Mariana Navarrete, District Administrator*  
Motion: APPROVED  
Motioned by Rick Avalos  
Seconded by Mike Diaz  
Members Voting Aye: Diaz, Barnes, Avalos  
Members Voting Nay: None  
Members Not Present: Santana, Butler
  
12. Discuss and take action on purchasing tables for the training academy.  
*Submitted By: Roger Esparza, District Office*  
Motion: APPROVED for El Paso Office Products for the amount of \$2,656.10.  
Motioned by Mike Barnes  
Seconded by Rick Avalos  
Members Voting Aye: Diaz, Barnes, Avalos  
Members Voting Nay: None  
Members Not Present: Santana, Butler
  
13. Discuss and take action on the schedule change for the staff under the Fire Marshal to 4/10.  
*Submitted By: Roger Esparza, District Office*  
Motion: Postponed for 1 Month.  
Motioned by Rick Avalos  
Seconded by Mike Barnes  
Members Voting Aye: Diaz, Barnes, Avalos  
Members Voting Nay: None  
Members Not Present: Santana, Butler
  
14. Discuss and take action on the sale of surplus equipment to Hudspeth County ESD#2.  
*Submitted By: Roger Esparza, District Office*  
Motion: APPROVED for the sale of surplus equipment to Hudspeth County ESD #2.  
Motioned by Mike Barnes  
Seconded by Rick Avalos  
Members Voting Aye: Diaz, Barnes, Avalos  
Members Voting Nay: None  
Members Not Present: Santana, Butler



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15. Discuss and take action on the purchase of a stair master for the Socorro Fire Department.

*Submitted By: Diego Sariñana, Socorro Fire Department*

Motion: APPROVED for The Fitness Superstore for the amount of \$5,590.16.

Motioned by Rick Avalos

Members Voting Aye: Diaz, Barnes, Avalos

Seconded by Mike Diaz

Members Voting Nay: None

Members Not Present: Santana, Butler

16. Discuss and take action on allowing Chief Esparza to approve expenditures over two thousand dollars (\$2,000) for the end of the fiscal year if they meet the requirements.

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED

Motioned by Rick Avalos

Members Voting Aye: Diaz, Barnes, Avalos

Seconded by Mike Diaz

Members Voting Nay: None

Members Not Present: Santana, Butler

17. Discuss and take action on the purchase of loose fire equipment.

*Submitted By: Bill Adler, West Valley Fire Department*

Motion: **POSTPONED for fire hose and rescue basket, APPROVED for all other loose equipment for the total amount of \$10,000.**

Motioned by Mike Diaz

Members Voting Aye: Diaz, Barnes, Avalos

Seconded by Rick Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

18. Discuss and take action on the purchase of winter jackets for the entire department.

*Submitted By: Bill Adler, West Valley Fire Department*

Motion: APPROVED for Premiere Uniforms for the amount of \$6,887.35.

Motioned by Rick Avalos

Members Voting Aye: Diaz, Barnes, Avalos

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: Santana, Butler

19. Discuss and take action on the purchase of fire prevention week supplies.

*Submitted By: Bill Adler, West Valley Fire Department*

Motion: DELETED

Motioned by Mike Diaz

Members Voting Aye: Diaz, Barnes, Avalos

Seconded by Mike Barnes

Members Voting Nay: None

Members Not Present: Santana, Butler



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20. Discuss and take action to pay for five (5) students to enroll in Life Ambulance EMT classes. The total cost is five thousand three hundred eighty-eight dollars (\$5,388).

*Submitted By: Bill Adler, West Valley Fire Department*

Motion: APPROVED for the amount of \$5,400.

Motioned by Mike Barnes

Seconded by Mike Diaz

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

21. Discuss and take action on the purchase of a Multigas Detector for the Montana Vista Fire Department.

*Submitted By: Roger Esparza, District Office*

Motion: APPROVED

Motioned by Rick Avalos

Seconded by Mike Diaz

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

22. Discuss and take action on the purchase of rescue equipment for four (4) Search and Rescue team members.

*Submitted By: William Cordero, Clint Fire Department*

Motion: APPROVED for Arizona Hiking Shack for the amount of \$7,830.48 from the Meals & Travel accounts.

Motioned by Mike Diaz

Seconded by Rick Avalos

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

### Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is August 24, 2017 and the time: 6:49 P.M



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23. Discuss and take action on the air packs purchased by Chief Esparza for the Clint truck.

*Submitted By: Roger Esparza, District Office*

The El Paso County ESD #2 Board has completed its closed meeting.

The date is **August 24, 2017** and the time is: **7:07 P.M.**

The El Paso County ESD #2 board has reconvened into regular session.

### Regular Session

24. Discuss and take action on the air packs purchased by Chief Esparza for the Clint truck.

*Submitted By: Roger Esparza, District Office*

Motion: No Action Needed

Motioned by Mike Diaz

Seconded by Rick Avalos

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

25. Discuss and take action on the Life Ambulance consortium updated agreement.

*Submitted By: Ray Trevizo, FRO Administrator*

Motion: Approved

Motioned by Mike Diaz

Seconded by Rick Avalos

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

26. Discuss and take action on the FRO consortium.

*Submitted By: Roger Esparza, District Office*

Motion: DELETED

Motioned by Mike Diaz

Seconded by Rick Avalos

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler



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27. Discuss and take action on allowing two (2) members from Socorro Fire Department to attend the EMS Conference and Cadaver Class.

*Submitted By: Diego Sariñana, Socorro Fire Department*

Motion: APPROVED

Motioned by Rick Avalos

Seconded by Mike Diaz

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

28. Discuss and take action on allowing Mariana Navarrete to attend a GFOA Training course.

*Submitted By: Mariana Navarrete, District Administrator*

Motion: APPROVED

Motioned by Mike Barnes

Seconded by Mike Diaz

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

29. Discuss and approve the next meeting to take place on September 20, 2017 at 6:00 P.M.

*Submitted By: Mariana Navarrete, District Administrator*

Motion: APPROVED

Motioned by Rick Avalos

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Avalos

Members Voting Nay: None

Members Not Present: Santana, Butler

30. Adjournment.