



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A SPECIAL MEETING

Date: Tuesday, October 27, 2015
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
Posted: Friday, October 23, 2015

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Annette Gonzalez at 6:08 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was Treasurer Elvia Schuller, Commissioner Jerry Knotts and Secretary Adrian Santana. Absent was President Bill Adler and Vice President Pam Padilla. Also present was District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the special meeting held on September 17, 2015 and September 21, 2015.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual



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b. Approve for payment of the monthly bills and the request for reimbursement.

A motion to approve by Elvia Schuller and seconded by Jerry Knotts.
Motion carried.

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

A motion to approve by Adrian Santana and seconded by Elvia Schuller.
Motion carried.

7. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Ray Trevizo, FRO Administrator

A motion to postpone by Elvia Schuller and seconded by Adrian Santana.
Motion carried.

8. Discuss Communication Division report/information (Dispatch).

Submitted By: Bill Adler, President

No action needed, for informational purposes only.

9. Discuss and take action on amending the FY '14 -'15 budget.

Submitted by: Annette Gonzalez, District Administrator

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

10. Postponed on August 27, 2015 by Elvia Schuller. Discuss and take action on selling two (2) Apple manufactured trailers located at SFD and SEFD.

Submitted By: Roger Esparza, District Office

A motion to postpone by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

11. Postponed on August 27, 2015 by Bill Adler. Discuss and take action on the donation of emergency lights from the El Paso County Constable Office, Precinct No.1.

Submitted By: Roger Esparza, District Office

A motion to approve by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney



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concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is October 27, 2015 and the time is 6:45 P.M.

12. Consider to authorize the preparation and prosecution of friendly suit vs. the State of Texas regarding the Texas Health and Safety Code.

Submitted By: Richard Contreras, District Attorney

The El Paso County ESD #2 Board has completed its closed meeting. The date is October 27, 2015 and the time is 7:12 P.M.

The El Paso County ESD #2 board has reconvened into regular session.

Regular Session

13. Discuss and take action to authorize the preparation and prosecution of friendly suit vs. the State of Texas regarding the Texas Health and Safety Code.

Submitted By: Richard Contreras, District Attorney

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

14. Consider and take action on request for letter of support by the City of El Paso in favor of Minor Boundary Modification.

Submitted By: Richard Contreras, District Attorney

A motion to approve by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

15. Discuss and take action on the purchase of three (3) additional trucks for the fleet. One (1) for SFD, SEFD and for the Fire Marshal's office under the Special Projects.

Submitted By: Roger Esparza, District Office

Motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

16. Discuss and take action on going out to bid on all equipment, fleet and building constructions using our website. Unless the equipment, fleet or building repairs are bought under a state contract.

Submitted By: Roger Esparza, District Office

A motion to approve by Jerry Knotts and seconded by Adrian Santana. Motion carried.

17. Discuss and take appropriate action on whether or not the fire department(s) that did not provide a complete fixed assets inventory list shall receive their



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contract service fees.

Submitted By: Annette Gonzalez, District Administrator

No action taken.

18. Discuss and take appropriate action on whether the El Paso County ESD#2 shall purchase workers' compensation insurance through VFIS.

Submitted By: Annette Gonzalez, District Office

A motion to approve by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

19. Discuss and take action on the requirements for the discretionary funds under departments contracts.

Submitted By: Mario Murillo, Socorro Fire Department

A motion to postpone by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

20. Discuss and take action on approving Hazardous Material: Awareness & Operations Certification course in Socorro, NM for three (3) CFD members.

Submitted By: Carlos Harkins, Clint Fire Department

A motion to delete by Jerry Knotts and seconded by Elvia Schuller. Motion carried.

21. Discuss and take action on allowing Chief Esparza to dispose of all equipment at a public auction (i.e. Old swamp coolers, lights, old Scott air packs, etc...)

Submitted By: Rogelio Esparza, District Office

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

22. Discuss and take action on the Socorro Fire Department to be allowed to purchase a pallet of AFFF three percent (3%) - six percent (6%) AR class B foam.

Submitted By: Robert Cerecerez, Socorro Fire Department

A motion to approve the Daco quote in the amount of three thousand five hundred and ten dollars (\$3,510.00) by Elvia Schuler and seconded by Jerry Knotts. Motion carried.

23. Discuss and take action on the new rate for the vision plan approved by the board last month. The new rate will be one dollar and ten cents (\$1.10) more per employee, per month.

Submitted By: Rogelio Esparza, District Office

A motion to approve by Jerry Knotts and seconded by Elvia Schuller. Motion carried.



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24. Discuss and approve the next meeting to take place on November 18, 2015 at 7:00 P.M.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve by Jerry Knotts and seconded by Adrian Santana. Motion carried.

25. Adjournment.