



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A SPECIAL MEETING

Date: Tuesday, June 30, 2015
Time: 7:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
Posted: Thursday, June 25, 2015

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting called to order by Annette Gonzalez at 7:00 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was President Bill Adler, Treasurer Elvia Schuller, Treasurer Jerry Knotts and Secretary Adrian Santana. Absent was Vice President Pamela Padilla. Also present was the District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on May 20th, 2015 and the special meeting held on June 10th, 2015.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual



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b. Approve for payment of the monthly bills and the request for reimbursement.

A motion to approve the consent agenda by Bill Adler and seconded by Elvia Schuller. Motion carried.

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

7. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Ray Trevizo, FRO Administrator

A motion to delete by Elvia Schuller and seconded by Adrian Santana. Motion carried.

8. Consider and take action on the request by Lower Valley Housing Corporation for an extension regarding notice to vacate premises.

Submitted By: Richard Contreras, Legal Council

A motion to approve a ninety (90) day extension, ending on August 30, 2015 with the exception of our ability to gain building access at any time deemed necessary by Bill Adler and seconded by Elvia Schuller. Motion carried.

9. Discuss and take action on West Valley Fire Department replacing thirteen (13) Scott masks, exceeding \$2,000.00 dollars.

Submitted By: Bill Adler, West Valley Fire Department

A motion to approve the Ferrara quote in the amount of \$3,081.00 (three thousand eighty one dollars) by Elvia Schuller and seconded by Adrian Santana. Motion carried.

10. Discuss and take action on the construction of the Montana Vista Fire Rescue dorms and training room.

Submitted By: Roger Esparza, District Office

A motion to postpone by Adrian Santana and seconded by Jerry Knotts. Motion carried.

11. Discuss and take action on the El Paso County ESD#2 Special Projects Budget for FY '15 -'16.

Submitted By: Annette Gonzalez, District Administrator

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.



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12. Discuss and take action on approving the replacement lights for the upgrade at San Elizario Fire Department, included in the Special Projects for FY '14-'15.
Submitted By: Roger Esparza, District Office
A motion to approve Alpine Electric quote for \$7,690.00 (seven thousand six hundred and ninety dollars) by Bill Adler and seconded by Jerry Knotts. Motion carried.
13. Discuss and take action on reallocating West Valley Fire Department's Microwave Tower Project.
Submitted By: Bill Adler, West Valley Fire Department
A motion to approve to relocate from Special Projects - Installation of Microwave Point to Point in the amount of \$29,000.00 (twenty nine thousand dollars) to the New Antenna in the amount of \$7,000.00 (seven thousand dollars) and the balance of \$22,000.00 (twenty two thousand dollars) moved to Building Repair & Maintenance. The \$22,000.00 (twenty two thousand dollars) will be used for the following; Burn Building Repair, Anthony Station Renovation and Outdoor Lighting approved by Elvia Schuller and seconded by Jerry Knotts. Motion carried.
14. Discuss and take action on records and equipment left behind at the newly acquired Fabens property at 215 W. Main Fabens, TX 79838.
Submitted by: Bill Adler, President
A motion to approve the request from the Fabens Cemetery to review records and equipment subject to the asbestos exam results by Elvia Schuller and seconded by Jerry Knotts. Motion carried.
15. Discuss and take action on amending the El Paso County ESD #2 Budget FY '14-'15.
Submitted by: Annette Gonzalez, District Administrator
A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.
16. Discuss and take action on the purchase of the man lift.
Submitted by: Roger Esparza, District Office
A motion to approve the 4Rivers quote in the amount of \$44,100.00 (forty four thousand one hundred dollars) by Bill Adler and seconded by Jerry Knotts. Motion carried.
17. Discuss and approve the next meeting to take place on July 22, 2015 at 7:00 P.M.
Submitted By: Annette Gonzalez, District Administrator
A motion to approve by Elvia Schuller and seconded by Adrian Santana.



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Motion carried.

18. Adjournment.