



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A SPECIAL MEETING

Date: Thursday, September 17, 2015

Time: 6:00 PM

Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836

Posted: Friday, September 11, 2015

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Annette Gonzalez at 6:04 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was President Bill Adler, Treasurer Elvia Schuller, Treasurer Jerry Knotts and Secretary Adrian Santana. Absent was Vice President Pamela Padilla. Also present was District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the special meeting held on August 27th, 2015 and September 3rd, 2015.
A motion to change the date from September 3rd, 2015 to correct date September 10th, 2015 by Jerry Knotts and seconded by Elvia Schuller. Motion carried.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations



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- Check registers attached
- Department profit & loss budget vs. actual

b. Approve for payment of the monthly bills and the request for reimbursement.

A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

Regular Agenda

6. Discuss and take action on amending the ESD #2 FY '14 -'15 budget.
Submitted by: Annette Gonzalez, District Administrator
A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.
7. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.
Submitted By: Boyd Smith, Pension Chair
A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.
8. Discuss and provide updates on the First Responder Organization (FRO).
Submitted By: Chief Trevizo, San Elizario Fire Department
A motion to delete by Adrian Santana and seconded by Elvia Schuller. Motion carried.
9. Discuss Communication Division report/information (Dispatch).
Submitted By: Bill Adler, President
A motion to delete by Adrian Santana and seconded by Elvia Schuller. Motion carried.
10. Discuss and approve on giving the District employees that have been employed over ninety days (90) a three percent (3%) cost of living increase (for the exception of the District Administrative Assistants) effective October 1, 2015.
Submitted By: Annette Gonzalez, District Administrator
A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.
11. Consider and take action on amending the ESD #2 budget for FY '15-'16.
Submitted By: Annette Gonzalez, District Administrator
A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.



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12. Discuss and take action on items over two thousand dollars (\$2,000.00) authorized by Chief Esparza for end of FY '14- '15 department purchases.
Submitted By: Rogelio Esparza, District Office
A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.

13. Discuss and take action on a Consortium agreement between ESD # 2 and Life Ambulance.
Submitted By: Eddie Sanchez, Field Supervisor
A motion to postpone by Bill Adler and seconded by Adrian Santana. Motion carried.

14. Discuss and approve the next meeting to take place on September 21, 2015 at 7:00 P.M.
Submitted By: Annette Gonzalez, District Administrator
A motion to approve by Elvia Schuller and seconded by Jerry Knotts. Motion carried.

15. Adjournment.