



P.O. Box 683
Clint, Texas 79836
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A SPECIAL MEETING

Date: Wednesday, June 21, 2017
Time: 6:03 PM
Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
Posted: June 15, 2017

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Called meeting to order.
Meeting was called to order by Mariana Navarrete at 6:03 P.M.

Pledge of Allegiance

2. Establishment of Quorum
Present was Vice President Michael Diaz, Secretary Jacqueline Butler, Commissioner Michael Barnes. Absent was President Adrian Santana, Treasurer Rick Avalos. Also present was the District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on May 17, 2017.
5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations



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- Check registers attached
- Department profit & loss budget vs. actual

b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: APPROVED

Motioned by Michael Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Santana, Avalos

Regular Agenda

6. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.

Submitted By: Boyd Smith, Pension Chair

Motion: APPROVED

Motioned by Michael Diaz

Seconded by Jacqueline Butler

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Santana, Avalos

7. Discuss and provide updates on the First Responder Organization (FRO).

Submitted By: Ray Trevizo, FRO Administrator

No Motion Needed, Informational Purposes Only

8. Discuss Communications Manager report/information.

Submitted By: Bill Adler, Communications Manager

No Motion Needed, Informational Purposes Only

9. Discuss and take action to approve the purchase of 5 (five) sections of 5" LDH fire hoses for the Socorro Fire Dept.

Submitted By: Diego Sarinana, Socorro Fire Department

Motion: APPROVED

Motioned by Michael Diaz

Seconded by Jacqueline Butler

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Santana, Avalos

10. Discuss and take action on a time change for the regular monthly meetings.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED for Regular Meetings to start at 6 p.m.

Motioned by Mike Barnes

Seconded by Michael Diaz

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Santana, Avalos



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11. Discuss and take action on closing the Inspection Division account.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED

Motioned by Mike Barnes
Seconded by Michael Diaz

Members Voting Aye: Diaz, Barnes, Butler
Members Voting Nay: None
Members Not Present: Santana, Avalos

12. Consider and take action on the extension of Fire and Emergency Services to the Tiguas.

Submitted By: Richard Contreras, District Attorney

Motion: APPROVED for Richard to contact attorney for Tiguas to initiate contract on the extension of fire and emergency services to the Tiguas.

Motioned by Michael Diaz
Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler
Members Voting Nay: None
Members Not Present: Santana, Avalos

13. Discuss and take action on the 10 (ten) vehicles sold at auction.

Submitted By: Roger Esparza, District Office

Motion: APPROVED

Motioned by Jacqueline Butler
Seconded by Michael Diaz

Members Voting Aye: Diaz, Barnes, Butler
Members Voting Nay: None
Members Not Present: Santana, Avalos

14. Discuss and take action on the old fire trucks that are going to auction, vehicles will be sold at Richie Brothers auction.

Submitted By: Roger Esparza, District Office

Motion: APPROVED, To contact neighboring Fire Departments before sending to auction.

Motioned by Michael Diaz
Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler
Members Voting Nay: None
Members Not Present: Santana, Avalos

15. Discuss and take action on the purchase of a new vehicle and equipment for Socorro Fire Dept.

Submitted By: Roger Esparza, District Office

Motion: APPROVED

Motioned by Michael Diaz
Seconded by Jacqueline Butler

Members Voting Aye: Diaz, Barnes, Butler
Members Voting Nay: None
Members Not Present: Santana, Avalos



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16. Discuss and take action on resealing and restriping of San Elizario Fire Station parking lot.

Submitted By: Roger Esparza, District Office

Motion: POSTPONED

Motioned by Mike Barnes

Seconded by Michael Diaz

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Santana, Avalos

17. Discuss and take action on requiring an MOU with the Ysleta del Sur Pueblo for Services.

Submitted By: Roger Esparza, District Office

Motion: APPROVED for Richard to contact attorney for Tiguas to initiate contract on the extension of fire and emergency services to the Tiguas.

Motioned by Michael Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Santana, Avalos

18. Discuss and take action on the MOU with Rio Grande Council of Government and the ESD.

Submitted By: Roger Esparza, District Office

Motion: APPROVED

Motioned by Jacqueline Butler

Seconded by Mike Diaz

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Santana, Avalos

19. Discuss and take action to approve the purchase of 10 (ten) 5" x 100" section hoses for the Clint Fire Dept.

Submitted By: William Cordero, Clint Fire Department

Motion: APPROVED

Motioned by Michael Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Santana, Avalos

20. Presentation regarding volunteer firefighter services.

Submitted By: Richard Contreras, District Attorney

No Motion Needed, Informational Purposes Only



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Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is June 21, 2017 and the time: 6:46 P.M

21. Discussion of volunteer services.

Submitted By: Richard Contreras, District Attorney

22. Discuss the employee handbook.

Submitted By: Michael Diaz, Commissioner

The El Paso County ESD #2 Board has completed its closed meeting.
The date is **June 21, 2017** and the time is: **7:52 P.M.**

The El Paso County ESD #2 board has reconvened into regular session.

Regular Session

23. Discuss and take action on the volunteer services.

Submitted By: Richard Contreras, District Attorney

Motion: NO ACTION NEEDED

Motioned by Michael Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Santana, Avalos



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24. Discuss and take action on the employee handbook.

Submitted By: Michael Diaz, Commissioner

Motion: NO ACTION NEEDED

Motioned by Michael Diaz

Seconded by Mike Barnes

Members Voting Aye: Diaz, Barnes, Butler

Members Voting Nay: None

Members Not Present: Santana, Avalos

25. Discuss and approve the next meeting to take place on July 12, 2017 at 6:00 P.M.

Submitted By: Mariana Navarrete, District Administrator

26. Adjournment