



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, May 21, 2019
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
100 S. San Elizario Rd., Suite N
Clint, Texas 79836
Posted: Friday, May 17, 2019

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by Roger Esparza at 6:00 p.m.

Pledge of Allegiance & Prayer

2. Establishment of Quorum
Present: President Adrian Santana, Vice President Mike Diaz, Treasurer Rick Avalos, Secretary Jacqueline Butler, and Commissioner Mike Barnes
3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on April 16, 2019 and special meeting on May 7, 2019.

Motion: APPROVED
Motioned by Jacqueline Butler
Seconded by Mike Diaz

Members Voting Aye: Santana, Diaz, Avalos,
Butler, Barnes
Members Voting Nay: None
Members Not Present: None



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5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual
 - b. Approve for payment of the monthly bills and the request for reimbursement.

Regular Agenda

6. Discuss reports by Chief Esparza, Department Chief's, Communication Manager and FRO.

Submitted By: Roger Esparza, Fire Marshal
No Action needed, informational purposes only.

7. Discuss and take action on the remodeling bids for the new District headquarters, and set a budget for the remodel.

Submitted By: Roger Esparza, Fire Marshal
Motion to Combine Items 7, 8 & 11 by Jaqueline Butler

Motion: APPROVED
Motioned by Jaqueline Butler
Seconded by Mike Diaz

Members Voting Aye: Santana, Diaz, Avalos,
Butler, Barnes
Members Voting Nay: None
Members Not Present: None

Motion to Approve budget of \$388,821.61 (includes Items 7,8 & 11)

Motion: APPROVED
Motioned by Mike Diaz
Seconded by Adrian Santana

Members Voting Aye: Santana, Diaz, Avalos,
Butler, Barnes
Members Voting Nay: None
Members Not Present: None

Motion to Approve transfer of funds from reserves to accommodate the budget of \$388,821.61

Motion: APPROVED
Motioned by Mike Diaz
Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Avalos,
Butler, Barnes
Members Voting Nay: None
Members Not Present: None



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8. Discuss and take action on contracting Mijares Mora Architects for the demolition plans on the new District headquarters.

Submitted By: Roger Esparza, Fire Marshal

Motion: Refer to Item 7

9. Discuss and take action on allowing Montana Vista Fire Department to send three members to EMS World Expo for the cost of six thousand eight hundred fifty-five dollars. The cost includes flight, conference fees, hotel and per-diem.

Submitted By: Roland Glidden, Montana Vista Chief

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz, Avalos,
Butler, Barnes

Members Voting Nay: None

Members Not Present: None

10. Discuss and take action on allowing Fabens Fire Department to send five members to attend the EMS World Expo for the cost of seven thousand four hundred sixty-eight dollars with fifty cents. The cost includes flight, conference fees, car rental, hotel and per-diem.

Submitted By: Tony Reyes, Fabens Fire Department Chief

Motion: APPROVED

Motioned by Adrian Santana

Seconded by Mike Barnes

Members Voting Aye: Santana, Diaz,
Butler, Barnes

Members Voting Nay: Avalos

Members Not Present: None

11. Discuss and take action on the replacement of the two Air Conditioning units for the new District headquarters.

Submitted By: Roger Esparza, Fire Marshal

Motion: Refer to Item 7

12. Discuss and approve the next meeting to take place on June 11, 2019 at 6:00P.M.

Submitted By: Mariana Navarrete, District Administrator

Motion: APPROVED

Motioned by Mike Diaz

Seconded by Jaqueline Butler

Members Voting Aye: Santana, Diaz, Avalos,
Butler, Barnes

Members Voting Nay: None

Members Not Present: None

13. Adjournment.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of



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the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, **HINDERING PROCEEDINGS BY DISORDERLY CONDUCT**: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.