



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

## **MINUTES OF A SPECIAL MEETING**

**Date:** Tuesday, August 27, 2019  
**Time:** 6:00 PM  
**Place:** El Paso County Emergency Services District #2 – Board Room  
100 S. San Elizario Rd., Suite N  
Clint, Texas 79836  
**Posted:** Friday, August 23, 2019

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All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order.  
Meeting was called to order by Mariana Navarrete at 6:00 p.m.

Pledge of Allegiance  
&  
Prayer

2. Establishment of Quorum  
Present: President Adrian Santana, Vice President Mike Diaz, Secretary Jacqueline Butler, Commissioner Michael Barnes  
Absent: Treasurer Rick Avalos
3. Public comments must notify the board to speak on certain agenda items.  
(5 minutes) Sign-in sheet provided.

### **Regular Agenda**

4. Discuss and approve to adopt the FY 2019 - 2020 tax rate.

*Submitted By: Mariana Navarrete, Administrator*

Motion: APPROVED to adopt the tax rate of \$.10/\$100

Motioned by: Mike Diaz

Seconded by: Adrian Santana

Member Voting AYE: Santana, Diaz, Butler, Barnes

Members Voting NAY: None

Members Not Present: Avalos



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5. Discuss and take action on approving the medical insurance for FY 2019-2020 under Cigna.

*Submitted By: Mariana Navarrete, Administrator*

Motion: APPROVED new Medical Insurance effective October 1, 2019.

Motioned by: Jackie Butler  
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Butler, Barnes  
Members Voting NAY: None  
Members Not Present: Avalos

6. Discuss and take action on a three percent cost of living increase for District employees, effective October 1, 2019.

*Submitted By: Mariana Navarrete, Administrator*

Motion: POSTPONED

Motioned by: Mike Diaz  
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Butler, Barnes  
Members Voting NAY: None  
Members Not Present: Avalos

7. Discuss and take action on Ysleta Del Sur Pueblo, assuming responsibility for their Socorro area.

*Submitted By: Roger Esparza, Fire Marshal*

Motion: APPROVED

Motioned by: Mike Diaz  
Seconded by: Adrian Santana

Member Voting AYE: Santana, Diaz, Butler, Barnes  
Members Voting NAY: None  
Members Not Present: Avalos

8. Discuss and take action on the purchase of twenty SCBA bottles.

*Submitted By: Roger Esparza, Fire Marshal*

Motion: APPROVED the purchase from Daco Fire Equipment in the amount of \$26,100.00

Motioned by: Adrian Santana  
Seconded by: Mike Diaz

Member Voting AYE: Santana, Diaz, Butler, Barnes  
Members Voting NAY: None  
Members Not Present: Avalos

9. Discuss and take action on the purchase of seven MSA gas detectors.

*Submitted By: Roger Esparza, Fire Marshal*

Motion: APPROVED the purchase from Casco in the amount of \$17,944.50

Motioned by: Mike Diaz  
Seconded by: Adrian Santana

Member Voting AYE: Santana, Diaz, Butler, Barnes  
Members Voting NAY: None  
Members Not Present: Avalos

10. Discuss and take action on the purchase of gym equipment for the new District office.

*Submitted By: Roger Esparza, Fire Marshal*

Motion: APPROVED the purchase from The Fitness Store in the amount of \$27,524.98

Motioned by: Adrian Santana  
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Barnes  
Members Voting NAY: Butler  
Members Not Present: Avalos



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11. Discuss and take action on the purchase of two pallets of foam.

*Submitted By: Roger Esparza, Fire Marshal*

Motion: APPROVED the purchase from Daco Fire Equipment in the amount of \$4,536

Motioned by: Adrian Santana  
Seconded by: Mike Diaz

Member Voting AYE: Santana, Diaz, Butler, Barnes  
Members Voting NAY: None  
Members Not Present: Avalos

12. Discuss and take action on the purchase of rope rescue equipment for Montana Vista Fire Department.

*Submitted By: Roger Esparza, Fire Marshal*

Motion: APPROVED the purchase from W.S. Darley in the amount of \$15,508.65. This purchase will come out of Montana Vista Fire Department's FY 18-19 Budget.

Motioned by: Mike Diaz  
Seconded by: Adrian Santana

Member Voting AYE: Santana, Diaz, Butler, Barnes  
Members Voting NAY: None  
Members Not Present: Avalos

13. Discuss and take action on the additional two positions for the Fire Marshal division.

*Submitted By: Mike Diaz, Commissioner*

No Motion Needed, Informational Purposes Only

14. Discuss and take action on approving the grand opening of the New District Headquarters.

*Submitted By: Mariana Navarrete, Administrator*

No Motion Needed, Informational Purposes Only

15. Discuss and take action on the painting of the exterior doors at West Valley Station.

*Submitted By: Roger Esparza, Fire Marshal*

Motion: DELETED

Motioned by: Adrian Santana  
Seconded by: Mike Barnes

Member Voting AYE: Santana, Diaz, Butler, Barnes  
Members Voting NAY: None  
Members Not Present: Avalos

16. Discuss and take action on the painting of the exterior doors and door frames at the San Elizario Station.

*Submitted By: Roger Esparza, Fire Marshal*

Motion: Approved in the amount of \$6,750 from Special Projects: Building Improvements.

Motioned by: Adrian Santana  
Seconded by: Jackie Butler

Member Voting AYE: Santana, Diaz, Butler, Barnes  
Members Voting NAY: None  
Members Not Present: Avalos

17. Discuss and approve the next meeting to take place on **September 17, 2019** at 6:00P.M.

*Submitted By: Mariana Navarrete, District Administrator*

Motion: APPROVED

Motioned by: Mike Barnes  
Seconded by: Jackie Butler

Member Voting AYE: Santana, Diaz, Butler, Barnes  
Members Voting NAY: None  
Members Not Present: Avalos



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## 18. Adjournment.

\* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, **HINDERING PROCEEDINGS BY DISORDERLY CONDUCT**: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.