



P.O. Box 683
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

NOTICE OF A REGULAR MEETING

- Date:** Tuesday, November 19, 2019
- Time:** 6:00 PM
- Place:** El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838
- Posted:** Friday, November 15, 2019

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum
3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on October 15, 2019.
5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual
 - b. Approve for payment of the monthly bills and the request for reimbursement.



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Regular Agenda

6. Discuss reports by Chief Esparza, Department Chief's, Communications and FRO.
Submitted By: Roger Esparza, Fire Marshal
7. Discuss and take action on budget amendment for Tommy Cano HR for FY 19-20.
Submitted By: Mariana Navarrete, Administrator
8. Discuss and take action on amending the FY 18-19 budget.
Submitted By: Mariana Navarrete, Administrator
9. Discuss and take action on the 2019 Property Tax bill received for the New District Headquarters building in the amount of \$11,459.35
Submitted By: Mariana Navarrete, Administrator
10. Discuss and take action to attend the Safe-D Conference in Galveston, Texas on February 20-22, 2020.
Submitted By: Mariana Navarrete, Administrator
11. Discuss and take action on the 7th Annual Holiday Dinner for all District Employees and Commissioners.
Submitted By: Mariana Navarrete, Administrator
12. Discuss and take action on the grand opening for the new District Headquarter.
Submitted By: Mariana Navarrete, Administrator
13. Consider and take action to allow the Village of Vinton to use the WVFD station once a month beginning in January for food delivery (food basket) for area residents.
Submitted By: Bill Adler, West Valley Fire Department
14. Discuss and take action on purchase of used oil tank.
Submitted By: Roger Esparza, Fire Marshal
15. Discuss and take action on personnel matters.
Submitted By: Roger Esparza, Fire Marshal
16. Discuss and take action on changing the PTO schedule for all employees.
Submitted By: Roger Esparza, Fire Marshal
17. Discuss and take action on amending the budget to give Joe Saucedo a 3% cost of living increase.
Submitted By: Roger Esparza, Fire Marshal
18. Discuss and take action on exploring additional options for legal services.
Submitted By: Jackie Butler, Commissioner



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19. Discuss and approve the next meeting to take place on _____ at
6:00P.M.

Submitted By: Mariana Navarrete, District Administrator

20. Adjournment.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.