



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

## **MINUTES OF A SPECIAL MEETING**

**Date:** Tuesday, December 10, 2019

**Time:** 6:00 PM

**Place:** El Paso County Emergency Services District #2 – Board Room  
16001 Socorro Road  
Fabens, Texas 79838

**Posted:** Friday, December 6, 2019

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All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order.

Meeting was called to order by Mariana Navarrete at 6:00 P.M.

Pledge of Allegiance  
&  
Prayer

2. Establishment of Quorum

Present: President Adrian Santana, Vice President Michael Diaz, Treasurer Rick Avalos, Secretary Jackie Butler and Commissioner Michael Barnes.

3. Public comments: must notify the board to speak on certain agenda items.

(5 minutes) Sign-in sheet provided.

### Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on November 19, 2019.

5. Discuss and take action on the financial report by Mariana Navarrete.

a. Report on the bank balances.

Money market, operation account, inspection account

- Bank reconciliations
- Check registers attached



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- Department profit & loss budget vs. actual
- b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: Approved  
Moted by Mike Diaz  
Secoded by Adrian Santana

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana, Rick Avalos  
Members Voting Nay: None  
Members Not Present

### Regular Agenda

6. Discuss reports by Chief Esparza, Department Chief's, Communications and FRO.

*Submitted By: Roger Esparza, Fire Marshal*

*No action needed, informational purposes only.*

7. Postponed on November 19, 2019 by Mike Barnes. Discuss and take action on personnel matters.

*Submitted By: Roger Esparza, Fire Marshal*

Motion: Delete  
Moted by Jackie Butler  
Secoded by Mike Barnes

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana Rick Avalos  
Members Voting Nay: None  
Members Not Present:

8. Postponed on November 19, 2019 by Adrian Santana. Discuss and take action on changing the PTO schedule for all employees.

*Submitted By: Roger Esparza, Fire Marshal*

Motion to approve changes of PTO policy to include a 60-day probation period. New PTO policy effective January 1<sup>st</sup>, 2020 - 5 days upon hire, 7 days upon first year, 10 days for 2-5 years, a day will be added after each anniversary date beginning at 6 years (11 days after 6 years, etc.) The employee handbook will be updated to reflect these changes.

Moted by Jackie Butler  
Secoded by Mike Diaz

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana, Rick Avalos  
Members Voting Nay: None  
Members Not Present:

9. Discuss and take action on software for the maintenance department.

*Submitted By: Roger Esparza, Fire Marshal*

Motion: Postpone  
Moted by Adrian Santana  
Secoded by Mike Barnes

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana, Rick Avalos  
Members Voting Nay: None  
Members Not Present:

10. Discuss and take action on the sale of water tanks from Socorro Fire station and the Montana Vista Fire station.

*Submitted By: Roger Esparza, Fire Marshal*

Motion: Approved to put them up for auction.

Moted by Mike Diaz  
Secoded by Adrian Santana

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana, Rick Avalos  
Members Voting Nay: None  
Members Not Present:

11. Discuss and take action on allowing Chief Esparza and President Santana to meet with the Chief and President of ESD # 1 to discuss the changes to the CAD Map.

*Submitted By: Mike Diaz, Commissioner*

Motion: Approve



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Motioned by Mike Barnes  
Seconded by Rick Avalos

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana, Rick Avalos  
Members Voting Nay: None  
Members Not Present:

**12. Discuss and take action on allowing the Head of ESD # 2 and Commissioners to add items to the agenda.**

*Submitted By: Mike Diaz, Commissioner*

Motion: Approved to go through Chief Esparza first.

Motioned by Adrian Santana

Seconded by Mike Barnes

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana

Members Voting Nay: Rick Avalos

Members Not Present:

**13. Discuss and take action on the purchase of 16 new 4.5, 4,500 psi, 45-minute 30-year bottles for WVFD.**

*Submitted By: Bill Adler, West Valley Fire Department*

Motion: Postpone

Motioned by Mike Diaz

Seconded by Adrian Santana

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana, Rick Avalos

Members Voting Nay: None

Members Not Present:

**14. Discuss and take action on approval to allow Socorro Fire Department to purchase 50 jackets for each member. Total amount \$3,898.03**

*Submitted By: Diego Sarinana, Socorro Fire Department*

Motion: Approved the purchase from TacticalGear.Com in the amount of \$3,500

Motioned by Adrian Santana

Seconded by Mike Diaz

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana, Rick Avalos

Members Voting Nay: None

Members Not Present:

**15. Discuss and take action on approval to allow Socorro Fire Department to purchase 3 sets of wild land gear, buy-board quotes have been submitted along with the purchase of 7 structural gears. The amount will be off set with a grant provided by Texas Forest for the amount of \$15,000.**

*Submitted By: Diego Sarinana, Socorro Fire Department*

Motion: Approved

Motioned by Mike Diaz

Seconded by Mike Barnes

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana, Rick Avalos

Members Voting Nay: None

Members Not Present:

**16. Discuss and take action on additional cost to the Montana Vista water connection.**

*Submitted By: Roger Esparza, Fire Marshal*

Motion: Approved additional cost of \$18,000 to use from Contingencies: Maintenance & Operating in the amount of \$13,540.65 and from Contingencies: Equipment in the amount of \$4,459.35.

Motioned by Mike Diaz

Seconded by Adrian Santana

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana, Rick Avalos

Members Voting Nay: None

Members Not Present:

**Executive Session**

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek



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the advice of their attorney as privileged communications. The date is December 10, 2019 and the time is 7:15 pm.

17. Discuss pending lawsuit between El Paso County and the Volunteer Fire Department

*Submitted By: Mike Diaz, Commissioner*

The El Paso County ESD #2 has completed its closed meeting. The date is December 10, 2019 and the time is 7:57 p.m.

Regular Session

18. Discuss and take action on pending lawsuit between El Paso County and the Volunteer Fire Department

*Submitted By: Mike Diaz, Commissioner*

Motion: Approved to proceed as deliberated.

Motioned by Adrian Santana

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana, Rick Avalos

Seconded by Mike Barnes

Members Voting Nay:

Members Not Present:

19. Discuss and approve the next meeting to take place on January 21, 2020 at 6:00P.M.

*Submitted By: Mariana Navarrete, District Administrator*

Motion: Approved

Motioned by Mike Diaz

Members Voting Aye: Jackie Butler, Mike Barnes, Mike Diaz, Adrian Santana, Rick Avalos

Seconded by Adrian Santana

Members Voting Nay: None

Members Not Present:

20. Adjournment.

\* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.