



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, March 17, 2020
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838
Posted: Friday, March 13, 2020

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting called to order by Jose Saucedo at 6:06 p.m.

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum
Present: Vice President Michael Diaz, Commissioner Michael Barnes and Commissioner Rick Avalos. Absent Adrian Santana and Jacqueline Butler.
3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on February 18, 2020.
5. Discuss and take action on the financial report by Mariana Navarrete.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations



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- Check registers attached
 - Department profit & loss budget vs. actual
- b. Approve for payment of the monthly bills and the request for reimbursement.
- Motion: **Approved** Motioned by Michael Diaz Seconded Michael Barnes
Poll:
Diaz – Yay Butler – Not Present Santana – Not Present Barnes – Yay Avalos - Yay

Regular Agenda

6. Discuss reports by Chief Esparza, Department Chief's, Communications and FRO.
Submitted By: Chief Esparza
For Informational Purposes Only
7. Discuss and take action on a bill from Net Tech.
Submitted By: Chief Esparza
Motion: **Approved in the amount of \$3,600** Motioned by Rick Avalos Seconded Michael Diaz
Poll:
Diaz – Yay Butler – Not Present Santana – Not Present Barnes – Yay Avalos - Yay
8. Discuss and take action on a bill from Target Solutions.
Submitted By: Chief Esparza
Motion: **Approved in the amount of \$2,332.43** Motioned by Michael Diaz Seconded Michael Barnes
Poll:
Diaz – Yay Butler – Not Present Santana – Not Present Barnes – Yay Avalos - Yay
9. Discuss and take action on the purchase of two pallets of foam.
Submitted By: Chief Esparza
Motion: **Approved** Motioned by Michael Diaz Seconded Michael Barnes
Poll:
Diaz – Yay Butler – Not Present Santana – Not Present Barnes – Yay Avalos - Yay
10. Discuss and take action on all volunteers and all staff having access to the medical supplies at all times.
Submitted By: Chief Esparza
For Informational Purposes Only
11. Discuss and take action on the contract to be executed by the providers.
Submitted By: Chief Esparza
Motion: **Approved** Motioned by Michael Diaz Seconded Michael Barnes
Poll:
Diaz – Yay Butler – Not Present Santana – Not Present Barnes – Yay Avalos - Yay



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12. Discuss and take action on the travel for all Fire Departments to attend the FDIC Conference.

Submitted By: Chief Esparza

Motion: **Approved** Motioned by Rick Avalos Seconded Michael Diaz

Poll:

Diaz – Yay Butler – Not Present Santana – Not Present Barnes – Yay Avalos - Yay

13. *Discuss and take action* on allowing Chief Esparza to approve all expenditures over two-thousand dollars that are related to the Covid-19. This will be ratified at the next available meeting.

Submitted By: Chief Esparza

Motion: **Approved** Motioned by Michael Diaz Seconded Rick Avalos

Poll:

Diaz – Yay Butler – Not Present Santana – Not Present Barnes – Yay Avalos - Yay

Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is March 17, 2020 and the time is 7:21 p.m.

14. Discuss and take action to consult with legal and HR on employee matters regarding all nonessential employees sent home.

Submitted By: Chief Esparza

Motion: **No Action taken, proceed as necessary** Motioned by Michael Diaz Seconded Michael Barnes

Poll:

Diaz – Yay Butler – Not Present Santana – Not Present Barnes – Yay Avalos - Yay

The El Paso County ESD #2 has completed its closed meeting. The date is March 17, 2020 and the time is 7:56 p.m.

Regular Session

15. Discuss and approve the next meeting to take place on Aril 21, 2020 at 6:00P.M.

Submitted By: Chief Esparza

Motion: **Approved** Motioned by Michael Diaz Seconded Michael Barnes



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Poll:

Diaz – Yay Butler – Not Present Santana – Not Present Barnes – Yay Avalos - Yay

16. Adjournment.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.