



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, May 26, 2020
Time: 3:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onescreensolutions.com/epcountyesd2>

Posted: Friday, May 22, 2020

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by **Chief Esparza at 3:19 P.M.**

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum
Present: President Adrian Santana, Vice President Michael Diaz, Treasurer Rick Avalos, Secretary Jacqueline Butler and Commissioner Mike Barnes.
3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.



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Consent Agenda

4. Discuss and approve the minutes of the special meeting held on May 11, 2020.

Motion: Approved

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Commissioner Barnes and Treasurer Avalos

Members Voting Nay: None

5. Discuss and take action on the financial report by Mariana Navarrete.

- a. Report on the bank balances.

Money market, operation account, inspection account

- Bank reconciliations
- Check registers attached
- Department profit & loss budget vs. actual

- b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: Approved

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: Secretary Butler, President Santana, Commissioner Barnes and Treasurer Avalos

Members Voting Nay: None

Regular Agenda

6. Discuss report by Chief Esparza.

Submitted By: Chief Esparza

Motion: Informational purposes only.

7. Discuss and take action on expenditures exceeding over two thousand dollars.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: President Santana **Seconded by:** Secretary Butler

Members Voting Aye: Secretary Butler, President Santana, Commissioner Barnes and Treasurer Avalos

Members Voting Nay: None

8. Discuss and take action on making changes to both Employee Handbooks.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: President Santana **Seconded by:** Vice President Diaz

Members Voting Aye: Vice President Diaz, President Santana and Commissioner Barnes

Members Voting Nay: None



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Executive Session

9. Discuss and take action on personnel matters.

Submitted By: Chief Esparza

Motion: Approved Attorneys and HR to proceed.

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: Vice President Diaz, President Santana and Commissioner Barnes

Members Voting Nay: None

Regular Session

10. Discuss and approve the next meeting to take place on June 16th at
3:00P.M via Web.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: Commissioner Barnes **Seconded by:** Vice President Diaz

Members Voting Aye: Vice President Diaz, President Santana and Commissioner Barnes

Members Voting Nay: None

11. Adjournment.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.