



16001 Socorro Road  
Fabens, Texas 79838  
Phone (915) 851-0304 • Fax (915) 851-9000

## **MINUTES OF A REGULAR MEETING**

**Date:** Tuesday, July 21, 2020  
**Time:** 3:00 PM  
**Place:** El Paso County Emergency Services District #2 – Board Room  
16001 Socorro Road  
Fabens, Texas 79838

**DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:**

**<https://hype.onscreensolutions.com/epcountyesd2>**

**Posted:** Thursday, July 16, 2020

**All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.**

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1. Call meeting to order.  
Meeting was called to order by **Chief Esparza at 3:00 P.M.**

Pledge of Allegiance  
&  
Prayer

2. Establishment of Quorum  
**Present:** President Adrian Santana, Vice President Michael Diaz, Secretary Jacqueline Butler and Commissioner Mike Barnes joined meeting at 4:25 P.M. discussing Item #15.  
**Absent:** Treasurer Rick Avalos

3. Public comments: must notify the board to speak on certain agenda items.  
(5 minutes) Sign-in sheet provided.  
**Public Comments By:** Walleye Hardgrove



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### Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on June 16, 2020.

**Motion:** Approved

**Motioned by:** Vice President Diaz    **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Vice President Diaz and Secretary Jacqueline Butler

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos and Commissioner Barnes

5. Discuss and take action on the financial report.

- a. Report on the bank balances.

Money market, operation account, inspection account

- Bank reconciliations
- Check registers attached
- Department profit & loss budget vs. actual

- b. Approve for payment of the monthly bills and the request for reimbursement.

**Motion:** Approved

**Motioned by:** Vice President Diaz    **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Vice President Diaz and Secretary Jacqueline Butler

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos and Commissioner Barnes

### Regular Agenda

6. Discuss report by Chief Esparza.

*Submitted By: Chief Esparza*

**Motion:** Informational purposes only

7. Discuss and take action on expenditures exceeding two thousand dollars: DACO Fire Equipment, NM Fire, Redburn Tire Company and Siddons-Martin Emergency Group.

*Submitted By: Chief Esparza*

**Motion:** Approved

**Motioned by:** Vice President Diaz    **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Vice President Diaz and Secretary Jacqueline Butler

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos and Commissioner Barnes



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8. Discuss and take action on the annual physicals for all firefighters.

*Submitted By: Chief Esparza*

**Motion:** Approved, pending confirmation of contractor where physicals will be conducted.

**Motioned by:** Secretary Butler    **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Vice President Diaz and Secretary Jacqueline Butler

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos and Commissioner Barnes

9. Discuss and take action on allowing District to purchase 2 pallets of foam from Daco. Total is \$4,160.00.

*Submitted By: Chief Esparza*

**Motion:** Approved for payment.

**Motioned by:** Vice President Diaz    **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Vice President Diaz and Secretary Jacqueline Butler

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos and Commissioner Barnes

10. Discuss and take action on approving the Socorro Fire Department to purchase swiftwater equipment and gear, from Rescue Source. Sole Source Letter was provided from Rescue Source. Total amount is \$13,704.75.

*Submitted By: Chief Esparza*

**Motion:** Approved for payment from SFD buget.

**Motioned by:** President Santana    **Seconded by:** Vice President Diaz

**Members Voting Aye:** President Santana, Vice President Diaz and Secretary Jacqueline Butler

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos and Commissioner Barnes

11. Discuss and take action on allowing 5 members of the Socorro Fire Department attend Advance Technician Swiftwater Training in Pflugerville, Texas. The amount will be off set with grant provided by Texas Forest for the amount of \$1,935.00.

*Submitted By: Chief Esparza*

**Motion:** Approved total cost \$3,000.00 less \$1,935.00 only \$1,065.00 will be paid from SFD budget.

**Motioned by:** Vice President Diaz    **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Vice President Diaz and Secretary Jacqueline Butler

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos and Commissioner Barnes

12. Discuss and take action on the purchase of equipment for the new pumper.

*Submitted By: Chief Esparza*

**Motion:** Approved not to exceed \$117,111.59

**Motioned by:** Secretary Butler    **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Vice President Diaz and Secretary Jacqueline Butler

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos and Commissioner Barnes

13. Discuss and take action on consolidating the budget into just one overall budget and removing all accounts from the Volunteer Departments.

*Submitted By: Chief Esparza*

**Motion:** No action taken/special meeting on this item only.



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14. Discuss and take action on allowing the Horizon Police Department to install our radio frequencies on radios issued to Elite Medical Transport and to communicate with fire units if needed, Legal counsel to draft MOU.

*Submitted By: Chief Esparza*

**Motion:** Approved

**Motioned by:** President Santana    **Seconded by:** Vice President Diaz

**Members Voting Aye:** President Santana and Vice President Diaz

**Members Voting Nay:** Secretary Butler

**Member not Present:** Treasure Avalos and Commissioner Barnes

15. Discuss and update on fleet replacement plan schedule.

*Submitted By: Secretary Jacqueline Butler*

*Commissioner Mike Barnes joins meeting at 4:25 P.M*

**Motion:** Informational purposes only.

16. Discuss and update on ESD #2 infrastructure needs and Capital Improvement Plan.

*Submitted By: Secretary Jacqueline Butler*

**Motion:** Informational purposes only.

17. Discuss and take action on strategic planning for 2021-2023 and related budget implications.

*Submitted By: Secretary Jacqueline Butler*

**Motion:** Informational purposes only.

18. Discuss and take action on timing and accessibility of boards meetings.

*Submitted By: Secretary Jacqueline Butler*

**Motion:** Informational purposes only.

19. Discuss and take action on the status of emergency reporting for all Fire Departments.

*Submitted By: Treasure Rick Avalos*

**Motion:** Approved, notify Chief Trevizo deadline to complete, review and export all incomplete calls for the last 30 months within 30 days.

**Motioned by:** President Santana    **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Jacqueline Butler and Commissioner Barnes

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos



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20. Discuss and take action on the fees for dispatch services from City of Horizon for fiscal year 2020-2021.

*Submitted By: Chief Esparza*

**Motion:** Approved, in the amount of \$354,338.08.

**Motioned by:** Commissioner Barnes    **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Jacqueline Butler and Commissioner Barnes

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos

21. Discuss and take action on issuing criminal trespass warning to certain individual by the Chief pursuant to the provisions of Section 30.05, Texas Penal Code.

*Submitted By: Chief Esparza*

**Motion:** Approved

**Motioned by:** Secretary Butler    **Seconded by:** Vice President Diaz

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Jacqueline Butler and Commissioner Barnes

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos

22. Discuss and approve the next meeting to take place on Wednesday, July 29, 2020 at 6:00 P.M via Wed.

*Submitted By: Chief Esparza*

**Motion:** Approved

**Motioned by:** President Santana    **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Jacqueline Butler and Commissioner Barnes

**Members Voting Nay:** None

**Member not Present:** Treasure Avalos

23. Adjournment.

\* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.