



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, June 16, 2020
Time: 3:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onscreensolutions.com/epcountyesd2>

Posted: Friday, June 12, 2020

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order.
Meeting was called to order by **Chief Esparza at 3:06 P.M.**

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum
Present: President Adrian Santana, Vice President Michael Diaz, Treasurer Rick Avalos and Commissioner Mike Barnes.
Absent: Secretary Jacqueline Butler

3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Sign-in sheet provided.

Consent Agenda



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4. Discuss and approve the minutes of the regular meeting held on May 26, 2020.

Motion: Approved

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler

5. Discuss and take action on the financial report.

a. Report on the bank balances.

Money market, operation account, inspection account

- Bank reconciliations
- Check registers attached
- Department profit & loss budget vs. actual

b. Approve for payment of the monthly bills and the request for reimbursement.

Motion: Approved

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler

Regular Agenda

6. Discuss report by Chief Esparza.

Submitted By: Chief Esparza

Motion: Informational purposes only

7. Discuss and take action on expenditures exceeding two thousand dollars: vehicle repair from Cummins Sales and Service.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler

8. Discuss and take action to amend FY 2019-2020 Budget for District's Office.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler



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9. Discuss and take action on the purchase of Foam.

Submitted By: Chief Esparza

Motion: Approved, in the amount of \$5,347.50 from Heinman Fire Equipment.

Motioned by: Vice President Diaz **Seconded by:** Treasurer Avalos

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler

10. Discuss and take action on the auto insurance claim settlement, payment for R512 2010 Chevrolet Silverado for Montana Vista Fire Department.

Submitted By: Chief Esparza

Motion: Approved, settlement accepted in the amount of \$25,165.00.

Motioned by: Vice President Diaz **Seconded by:** Treasurer Avalos

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler

11. Discuss and take action on the purchase of a new truck for Montana Vista Fire Department.

Submitted By: Chief Esparza

Motion: Approved, in the amount of \$32,915.00 from Caldwell County.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler

12. Discuss and take action on approving Montana Vista Fire Department a Rope Rescue Training, for 15 members. Training will be at MVFD, on July 17-19, 2020 and July 24-26, 2020.

Submitted By: Chief Esparza

Motion: Approved, in the amount of \$9,750.00 from Texas Public Service Training Academy.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler

13. Discuss and take action on Emergency Reporting for all Fire Departments.

Submitted By: Chief Esparza

Motion: Approved: IC must enter report in less than 72 hours of dispatch

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler



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14. Discuss and take action on the sale of, R306 1996 Ford F-350 Rescue
VIN# 1FDJW36F9TEA56747.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: Treasurer Avalos **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler

15. Discuss and take action on the sale of, P304 1999 Freightliner Pumper
VIN# 1FV6JLCB1XHA01764.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: Vice President Diaz **Seconded by:** Treasurer Avalos

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler

16. Discuss and take action on allowing Chief Esparza to change all dates as per the
Elections Department request as needed.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: Treasurer Avalos **Seconded by:** President Santana

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler

Executive Session

The El Paso County ESD #2 is now entering into executive session to consult
personnel matters to consult with legal. The date is June 16, 2020 and the time is
3:56 P.M.

17. Discuss and take action on personnel matters.

Submitted By: Chief Esparza

The El Paso County ESD #2 has completed its closed meeting. The date is
June 16, 2020 and the time is **4:12 P.M.**

Regular Session

18. Discuss and take action on personnel matters.

Submitted By: Chief Esparza

Motion: Informational only

Motioned by: Vice President Diaz **Seconded by:** Commissioner Santana

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler



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19. Discuss and approve the next meeting to take place on July 21st at 3:00P.M via Wed.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Commissioner Barnes, Vice President Diaz and Treasurer Avalos

Members Voting Nay: None

Member not Present: Secretary Jacqueline Butler

20. Adjournment.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.