



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A SPECIAL MEETING

Date: Monday, September 21, 2020
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onescreensolutions.com/epcountyesd2>

Posted: Wednesday, September 16, 2020

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order
Meeting was called to order by **Chief Esparza at 6:00 P.M**

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum
Present: President Adrian Santana, Vice President Michael Diaz, Secretary Jacqueline Butler & Commissioner Mike Barnes
Not Present: Treasurer Rick Avalos

3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Public can comment by calling: **(915) 213-3008**
Pin Code: 770 081 713#.

No comments from the public.
Ken Campbell called in on Item #6 at 6:01 P.M., line got disconnected.



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Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on September 15, 2020.

Motion: Approved

Motioned by: Vice President Diaz Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

Regular Agenda

5. Discuss and take action on expenditures exceeding two thousand dollars: Stewart & Stevenson Power Products LLC Montana Vista T503.

Submitted By: Chief Esparza

Motion: Approved, in the amount of \$3,000.00

Motioned by: Vice President Diaz Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

6. Discuss and take action on MOU with the City of El Paso.

Submitted By: Chief Esparza

Ken Campbell rejoined meeting at 6:04 P.M

Motion: Approved, to sign MOU.

Motioned by: Vice President Diaz Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

7. Discuss and take action on the purchase of a PPE Dryer for Fabens Fire Department.

Submitted By: Chief Esparza

Motion: Approved, Tekton Steel in the amount of \$3,275.00.

Motioned by: Secretary Butler Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos



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8. Discuss and take action on Bid #2020-1001-1 for West Valley Fire Department concrete slab.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Master Team USA in the amount of \$58,000.00.

Motioned by: President Santana Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

9. Discuss and take action on Bid #2020-1001-2 for West Valley Fire Department A/C units.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Southern Air Conditioning, INC in the amount of \$24,025.00.

Motioned by: Vice President Diaz Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

10. Discuss and take action on Bid #2020-1001-3 for West Valley Fire Department Station #2 A/C.

Submitted By: Chief Esparza

Motion: Repairs will be done in house; no Bids were accepted for this project.

Motioned by: President Santana Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

11. Discuss and take action on Bid #2020-1001-4 for Socorro Fire Department A/C units.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Southern Air Conditioning, INC in the amount of \$76,650.00.

Motioned by: President Santana Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

12. Discuss and take action on Bid #2020-1001-5 for San Elizario Fire A/C units.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Southern Air Conditioning, INC in the amount of \$40,165.00

Motioned by: President Santana Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos



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13. Discuss and take action on Bid #2020-1001-6 for Clint Fire Department Station #1 A/C units.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Southern Air Conditioning, INC in the amount of \$18,000.00.

Motioned by: President Santana Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

14. Discuss and take action on Bid #2020-1001-7 for Clint Fire Department Station #3 A/C unit.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Southern Air Conditioning, INC in the amount of \$17,150.00.

Motioned by: President Santana Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

15. Discuss and take action on Bid #2020-1001-10 for Fabens Fire Department A/C unit.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Southern Air Conditioning, INC in the amount of \$6,675.00.

Motioned by: President Santana Seconded by: Secretary Butler

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

16. Discuss and take action on Bid #2020-1001-11 for District Office A/C units.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Southern Air Conditioning, INC in the amount of \$33,000.00.

Motioned by: Vice President Diaz Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos



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17. Discuss and take action on Bid #2020-1001-12 for District Office bathroom remodeling.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Master Team USA in the amount of \$31,000.00.

Motioned by: President Santana Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

18. Discuss and take action on Bid #2020-1001-13 for Clint Fire Department Station #2 demo existing building and build 70' x 90' building.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Master Team USA in the amount of \$439,800.00.

Payment terms: 1st draw to start project in the amount of \$144,000.00

2nd draw when concretes slab and building is erected in the amount of \$180,000.00

3rd draw when building is inspected in the amount of \$90,000.00

At final walk through \$25,800.00

Motioned by: President Santana Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

19. Discuss and take action on Bid #2020-1001-14 for Clint Fire Department Station#3 TPO Roof.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Master Team USA in the amount of \$48,000.00.

Motioned by: President Santana Seconded by: Secretary Butler

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

20. Discuss and take action on Bid #2020-1001-15 for Clint Fire Department Station #1 install 4ft x 6ft windows.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Master Team USA in the amount of \$7,400.00.

Motioned by: Secretary Butler Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos



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21. Discuss and take action on Bid #2020-1001-16 for Fabens Fire Department 219 W. Main St. roof replacement.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Master Team USA in the amount of \$47,000.00.

Motioned by: Secretary Butler Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

22. Discuss and take action on Bid #2020-1001-17 for Socorro Fire Department building insulation.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Master Team USA in the amount of \$82,000.00.

Motioned by: President Santana Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

23. Discuss and take action on Bid #2020-1001-18 for Socorro Fire Department Epoxy floors.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to J & E Sanchez Painting in the amount of \$18,500.00.

Motioned by: President Santana Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

24. Discuss and take action on Bid #2020-1001-19 for Socorro Fire Department Asphalt Repair.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Alpha Paving in the amount of \$6,940.22.

Motioned by: President Santana Seconded by: Secretary Butler

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos



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25. Discuss and take action on Bid #2020-1001-20 for Fabens Fire Department 222 N.W Austin St. roof replacement.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Master Team USA in the amount of \$21,000.00.

Motioned by: Secretary Butler Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

26. Discuss and take action on Bid #2020-1001-21 for District Office Asphalt Repair.

Submitted By: Chief Esparza

Motion: Approved, Bid awarded to Alpha Paving in the amount of \$17,000.00.

Motioned by: Vice President Diaz Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

27. Discuss and approve the next meeting to take place on October 20, 2020 at 6:00P.M via Web.

Submitted By: Chief Esparza

Motion: Approved,

Motioned by: Vice President Diaz Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

28. Adjournment at **6:43 P.M.**

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.