



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, October 20, 2020
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onscreensolutions.com/epcountyesd2>

Posted: Friday, October 16, 2020

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order

Meeting was called to order by **Chief Esparza at 6:00 P.M**

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum

Present: President Adrian Santana, Vice President Michael Diaz, Secretary Jacqueline Butler & Commissioner Mike Barnes
Not Present: Treasurer Rick Avalos joined meeting at 6:04 P.M

3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Public can comment by calling: **(915) 213-3008**

Pin Code: 521 665 320#

No comments from the Public.



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Consent Agenda

4. Discuss and approve the minutes of the special meeting held on September 21, 2020.

Motion: Approved

Motioned by: Vice President Diaz Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Member Not Present: Treasure Avalos

5. Discuss and take action on the financial report.

- a. Report on the bank balances.

Money market, operation account, inspection account

- Bank reconciliations
- Check registers attached
- Department profit & loss budget vs. actual

- b. Approve for payment of the monthly bills and the request for reimbursement.

Regular Agenda

6. Discuss report by Chief Esparza.

Submitted By: Chief Esparza

Commissioner Avalos joins meeting at 6:04 PM.

Informational purposes only.

7. Discuss Communications Report by Elva Ramos.

Submitted By: Chief Esparza

Informational purposes only.

8. Discuss and take action on all expenditures exceeding two-thousand dollars: Makios Technology, Siddons-Martin Emergency Group and Best Buy.

Submitted By: Chief Esparza

Motion: Approved, Makios \$3,340.00, Siddons-Martin Emergency Group \$3491.04 and Best Buy \$4,099.94.

Motioned by: Commissioner Barnes Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None



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9. Discuss and take action on hiring an architect or engineer for the review of the new Clint Fire Station #2 at Las Colonias, in accordance with State Law.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None

10. Discuss and take action on approving one more A/C unit that was missed at Clint Fire Department Station #1, under Bid # 2020-1001-6.

Submitted By: Chief Esparza

Motion: To DELETE

Motioned by: Vice President Diaz Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None

11. Discuss and take action on approving the purchase of Toughbooks for the new fleet.

Submitted By: Chief Esparza

Motion: Approved, BAYCOM (State Contract # DIR-TSO 4025) in the amount of \$88,800.00.

Motioned by: Secretary Butler Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None

12. Discuss and take action on approving the purchase of a server for District Office.

Submitted By: Chief Esparza

Motion: Approved, Makios in the amount of \$8,926.42.

Motioned by: Commissioner Barnes Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None

13. Discuss and take action on allowing 5 members of the Socorro Fire Department attend Advance Technician Swiftwater Training in Pflugerville, Texas. The amount will be off set with grant provided by Texas Forest in the amount of \$1,935.00.

Submitted By: Chief Esparza

Motion: Approved, MPB Enterprises in the amount of \$3,000.00. After grant is received only \$1,065.00 will reflect from Socorro Fire Department's Budget under Training and Certification.

Motioned by: Vice President Diaz Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None



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14. Discuss and take action on approving the purchase of Class A Foam.

Submitted By: Chief Esparza

Motion: Approved, DACO in the amount of \$4,160.00.

Motioned by: Commissioner Barnes Seconded by: President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None

15. Discuss and take action on approving the purchase of Phos-Check Foam.

Submitted By: Chief Esparza

Motion: Approved, Darley in the amount of \$12,420.00.

Motioned by: President Santana Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None

16. Discuss and take action on amending FY 2020-2021 Budget for Expense item:
Special Projects.

Submitted By: Chief Esparza

Motion: Approved, Budget transfer to cover for the A/C replacement District wide project in the amount of \$27,565 and Clint Fire Department Station #3 roof replacement in the amount of \$800.00. Total \$28,365.00.

Transfer from the following accounts:

- \$10,200.00 from Clint Fire Department new station Las Colonias
- \$2,165.00 from Clint Fire Department Station #1 windows
- \$16,000.00 from Socorro Fire Department insulation

Total: \$28,365.00

Motioned by: President Santana Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None

17. Discuss and take action on auditors' contract from SBNG.

Submitted By: Chief Esparza

Motion: Approved, fees to be in the range of \$23,800.00 to \$24,800.00.

Motioned by: Secretary Butler Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None

18. Discuss and take action on a presentation from Chase Bank.

Submitted By: Chief Esparza

Motion: To DELETE

Motioned by: Secretary Butler Seconded by: Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None



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19. Discuss and approve the next meeting to take place on November 17, 2020 at 6:00P.M via Web.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana Seconded by: Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes & Treasure Avalos

Members Voting Nay: None

20. Adjournment at 6:50 PM.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.