



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, November 17, 2020
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onescreensolutions.com/epcountyesd2>

Posted: Friday, November 13, 2020

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order

Meeting was called to order by **Chief Esparza at 6:01 P.M.**

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum

Present: President Adrian Santana, Vice President Michael Diaz, Secretary Jacqueline Butler, Treasurer Rick Avalos and Commissioner Mike Barnes

3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Public can comment by calling: **(915) 213-3008**

Pin Code: 742 820 537#

No comments submitted by the public.



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Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on October 20, 2020.

Motion: Approved

Motioned by: Secretary Butler **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

At 6:02 PM motion to skip Item #6 and start presentation from Chase Bank.

Motioned by: Secretary Butler **Seconded by:** President Santana

5. Discuss and take action on the financial report.
- a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual
 - b. Approve for payment of the monthly bills and the request for reimbursement.
Moving forward no reimbursement payment will be make due to all department's accounts merging into one account. Mariana will be submitting an agenda item next meeting to amend all extra left out money from all Departments to be moved to District account.

Regular Agenda

6. Discussion and action on a presentation from Chase Bank.

Submitted By: Chief Esparza

Informational purposes only.

At 6:37 motion to move to Item #8 Communications Report by Elva Ramos.

7. Discussion on report by Chief Esparza.

Submitted By: Chief Esparza

Informational purposes only.

8. Discussion on Communications Report by Elva Ramos.

Submitted By: Chief Esparza

Informational purposes only.



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9. Discussion and action on amending the FY 19-20 Budget.

Submitted By: Mariana Navarrete

Motion: Approved

Motioned by: Secretary Butler **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

10. Discussion and action on the 8th Annual Holiday Dinner.

Submitted By: Mariana Navarrete

Motion: Approved, not to exceed \$4,500.00.

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

11. Discussion and action on ratifying the previously approved purchase of a Keiser Force Machine for Fabens Fire Department. Total amount is \$3,136.28 from KEISER Corporation.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: Commissioner Barnes **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

12. Discussion and action on hiring process.

Submitted By: Vice President Mike Diaz

Informational purposes only.

13. Discussion and action on approving two members from the Clint Fire Department to attend Life EMS Academy to take the Advance EMT Class. Total cost is \$4,600.00.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: Vice President Diaz **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None



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14. Discussion and action on allowing 10 additional days of PTO for the paid employees for Covid-19 leave for the FY 2020-2021 only.

Submitted By: Chief Esparza

Motion: Approved, one time pay retro pay for all paid staff employees who have tested positive and been in quarantine in this FY 2020-2021.

Motioned by: Treasure Avalos **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

15. Discussion and action on a one-time stipend for the volunteers in the amount of \$800.00 dollars for COVID-19 Quarantine, if approved by the County Commissioners under Cares Funding.

Submitted By: Chief Esparza

Motion: Approved, to sign contract from the County not to exceed \$160,000.00 if Cares Funding is approved. If federal funding becomes available volunteers are approved to receive the \$800.00 retro pay as long as a positive Covid result is provided done between March 2020 through December 31, 2020.

Motioned by: Treasure Avalos **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

16. Discussion and action on the approval to attend a Safe-D 2021 Conference in Dallas / Fort Worth, Texas.

Submitted By: Chief Esparza

Motion: Approved

Motioned by: President Santana **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: Secretary Butler

17. Discussion and action on a contract from the County for CARES funding for overtime enforcement from the Fire Marshal's Office.

Submitted By: Chief Esparza

Motion: Approved, Ken Campbell contingent on his approval.

Motioned by: President Santana **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None



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18. Discussion and action on contract money for FY 2020-2021 first initial payment for West Valley Fire Department.

Submitted By: Chief Esparza

Motion: Not Approved/Post Pone, board of commissioners are requesting an explanation on discretionary account totals.

Motioned by: Treasurer Avalos **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

19. Discussion on special recognition to all those who continue to support our community during this pandemic.

Submitted By: Commissioner Mike Barnes

Informational purposes only.

20. Discuss and approve the next meeting to take place on December 8, 2020 at 6:00 P.M via Web.

Submitted By: Chief Esparza

Motion: Approved, Special Meeting

Motioned by: President Santana **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos and Commissioner Barnes

Members Voting Nay: None

21. Adjournment at **8:13 PM.**

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.