



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

NOTICE OF A SPECIAL MEETING

Date: Tuesday, December 8, 2020
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onescreensolutions.com/epcountyesd2>

Posted: Friday, December 4, 2020

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum
3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Public can comment by calling: **(915) 213-3008**
Pin Code: 523 381 787#

Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on November 17, 2020.



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5. Discussion and action on the financial report.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual

Regular Agenda

6. Discussion on Communications Report by Elva Ramos
Submitted By: Chief Esparza
7. Discussion on report by Chief Esparza.
Submitted By: Chief Esparza
8. Discussion and action on all expenditures exceeding two-thousand dollars:
Alamo Auto Supply \$2,213.83, Lower Valley District \$2,392.81, and
Southwestern Mills \$2,722.40.
Submitted By: Chief Esparza
9. Postponed on November 17, 2020 by Treasurer Rick Avalos, discussion, and
action for West Valley's Fire Department service contract money initial payment
for FY 2020-2021.
Submitted By: Chief Esparza
10. Discussion and action on comparative or single auditive report from SBGN.
Submitted By: Chief Esparza
11. Review and discuss credit card purchasing and policies and protocols for District
Employees and Volunteers.
Submitted By: Secretary Jacqueline Butler
12. Review and discuss on Cano HR Consulting Services.
Submitted By: Secretary Jacqueline Butler



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13. Discussion and action on approving five members from the Socorro Fire Department to attend Life EMS Academy to take the Advance EMT Class. Total cost is \$10,350.00.

Submitted By: Chief Esparza

14. Discussion and action on closing all accounts from the Fire Departments and transferring to District's operating account.

Submitted By: Chief Esparza

15. Discussion and action on Texas Mutual Insurance, the reasons why claims were denied for paid staff who tested positive to Covid-19.

Submitted By: Treasurer Rick Avalos

16. Discussion and action on the policies for inventory and purchasing.

Submitted By: Chief Esparza

17. Discussion and action on the purchase of all emergency equipment for the new fleet.

Submitted By: Chief Esparza

18. Discuss and approve the next meeting to take place on _____ at 6:00P.M via Web.

Submitted By: Chief Esparza

19. Adjournment.

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.