



16001 Socorro Road
Fabens, Texas 79838
Phone (915) 851-0304 • Fax (915) 851-9000

MINUTES OF A REGULAR MEETING

Date: Tuesday, March 16, 2021
Time: 6:00 PM
Place: El Paso County Emergency Services District #2 – Board Room
16001 Socorro Road
Fabens, Texas 79838

DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:

<https://hype.onescreensolutions.com/epcountyesd2>

Posted: Friday, March 12, 2021

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

1. Call meeting to order
Meeting was called to order by **Chief Esparza at 6:01 P.M.**

Pledge of Allegiance
&
Prayer

2. Establishment of Quorum
Present: President Adrian Santana, Secretary Jacquelin Butler and Commissioner Mike Barnes,
Vice President Michael Diaz joined meeting at 6:04 PM.
Not Present: Treasurer Rick Avalos

3. Public comments: must notify the board to speak on certain agenda items.
(5 minutes) Public can comment by calling: **(915) 213-3008**
Pin Code: 785 332 347#



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Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on February 16, 2021.
5. Discussion and action on the financial report.
 - a. Report on the bank balances.
Money market, operation account, inspection account
 - Bank reconciliations
 - Check registers attached
 - Department profit & loss budget vs. actual

Motion: Approved.

Motioned by: Commissioner Barnes **Seconded by:** President Santana

Members Voting Aye: President Santana, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not Present: Vice President Diaz and Treasurer Avalos

Regular Agenda

6. Discussion on Communications Report by Elva Ramos.

Submitted By: Chief Esparza

Informational purposes only.

Vice President Diaz joins meeting at 6:04 PM.

7. Discussion on report by Chief Esparza.

Submitted By: Chief Esparza

Informational purposes only.

8. Discussion and action to purchase bunker gear from DACO Fire Equipment in the amount of \$28,890.00, for the Montana Vista Fire Department.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz **Seconded by:** Secretary Butler

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not Present: Treasurer Avalos



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9. Discussion and action on approving recurring subscription with Backdraft OPCO, LLC Emergency Reporting for all Fire Departments in the amount of \$16,483.16.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: Vice President Diaz **Seconded by:** Secretary Butler

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not Present: Treasurer Avalos

10. Discussion and action on the 2021 Polling Place Agreement.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not Present: Treasurer Avalos

11. Discussion and action on all Fire Departments that are not meeting the 93% of call response per month, department Chiefs shall submit a plan for assistance to meet standard.

Submitted By: Chief Esparza

Informational purposes only.

12. Discussion and action on allowing twelve members of the Montana Vista Fire Department to attend EMR Class.

Submitted By: Chief Esparza

Motion: Approved. Chief Esparza will meet with Chief Glidden to review and choose best quote from Life Ambulance, EMS Online Training Plus LLC, ProAction or Texas Public Service Training Academy.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not Present: Treasurer Avalos

13. Discussion and action on allowing all Department Chiefs and Assistant Chiefs to attend the Texas Fire Chiefs Academy.

Submitted By: Chief Esparza

Motion: Approved. Class dates will be held in June and September of 2021. Class subscriptions are about \$1,000.00 plus Per-Diem and travel expenses per attendee.

Motioned by: Secretary Butler **Seconded by:** Commissioner Barnes.

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not Present: Treasurer Avalos



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14. Discussion and action on a contract with the cities within ESD #2 for Cares Funding Assistance for additional staff for Covid vaccinations.

Submitted By: Chief Esparza

Motion: Approved. President Santana given permission to sign Municipalities Contract.

Motioned by: Vice President Diaz **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not Present: Treasurer Avalos

15. Discussion and action on hiring temps for the vaccinations in ESD #2 territories.

Submitted By: Chief Esparza

Motion: Approved. Will work with HR to hire Certified EMTS Temps, depending on funding from here to September 2021.

Motioned by: President Santana **Seconded by:** Vice President Diaz

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not Present: Treasurer Avalos

16. Discuss and action on amending the FY 2020-2021 Budget to reimburse Fire Departments staff for loss wages due to testing positive to Covid 19, as approved on Regular Meeting November 17, 2020. This will only be for staff on the list provided by Department Chiefs.

Submitted By: Chief Esparza

Motion: Approved. ESD #2 will reimburse Fire Departments after submitting prove of positive result, copy of payable check to the individual and copy of cleared check through Department's bank.

Motioned by: Secretary Butler **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not Present: Treasurer Avalos

17. Discussion and action on fee schedule for the Fire Marshal's Office.

Submitted By: Chief Esparza

Motion: Approved.

Motioned by: President Santana **Seconded by:** Commissioner Barnes

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not Present: Treasurer Avalos



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Executive Session

18. Discussion and action with legal counsel about legal matters.

Submitted By: Chief Esparza

Motion: Delete.

Motioned by: Vice President Diaz **Seconded by:** President Santana

Members Voting Aye: President Santana, Vice President Diaz, Secretary Butler and Commissioner Barnes

Members Voting Nay: None

Members not Present: Treasurer Avalos

Regular Session

19. Discuss and approve the next meeting to take place on April 20, 2021 at 6:00P.M via Web.

Submitted By: Chief Esparza

20. Adjournment at **7:10 PM.**

* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.