



16001 Socorro Road  
Fabens, Texas 79838  
Phone (915) 851-0304 • Fax (915) 851-9000

## **MINUTES OF A REGULAR MEETING**

**Date:** Tuesday, July 20, 2021  
**Time:** 6:00 PM  
**Place:** El Paso County Emergency Services District #2 – Board Room  
16001 Socorro Road  
Fabens, Texas 79838

**DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:**

**<https://hype.onscreensolutions.com/epcountyesd2>**

**Posted:** Friday, July 16, 2021

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order  
Meeting was called to order by **Chief Esparza at 6:00 P.M**

Pledge of Allegiance  
&  
Prayer

2. Establishment of Quorum  
**Present:** President Adrian Santana, Treasurer Rick Avalos, and Commissioner Mike Barnes.  
**Not Present:** Vice President Mike Diaz and Secretary Jaquelin Butler
3. Public comments: must notify the board to speak on certain agenda items.  
(5 minutes) Public can comment by calling: **(915) 213-3008**  
**Pin Code: 950 748 393#**  
Chief Trevizo would like to comment on Item #21 and Item #32.



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### Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on June 15, 2021.
  
5. Discussion and action on the financial report.
  - a. Report on the bank balances.  
Money market, operation account, inspection account
    - Bank reconciliations
    - Check registers attached
    - Department profit & loss budget vs. actual

**Motion:** Approved.

**Motioned by:** Commissioner Barnes   **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

### Regular Agenda

6. Discussion on Communications Report by Elva Ramos.  
*Submitted By: Chief Esparza*  
**Informational purposes only.**
  
7. Discussion / Update: on volunteer recruitment leads which were provided by ESD 2 to Volunteer Fire Chiefs, number of applicants interviewed and processed.  
*Submitted By: Vice President Diaz*  
**Informational purposes only.**
  
8. Discussion on report by Tommy Cano.  
*Submitted By: Chief Esparza*  
**Informational purposes only.**
  
9. Discussion on report by Chief Esparza.  
*Submitted By: Chief Esparza*  
**Informational purposes only.**



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10. Discussion and action on the preliminary budget for FY'21 - '22.

*Submitted By: Chief Esparza*

**Informational purposes only.**

11. Discuss and action on amending the FY'20 - '21 Budget.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

12. Discuss and action on the Chase bank excess collateral.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

13. Discussion and action on the strategic planning proposal from ESCI, in the amount of \$15,000.00

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Treasurer Avalos **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

14. Discussion and action on all expenditures exceeding two-thousand dollars:  
Cummins Sales and Service \$3,269.71 and Ivan's Pumping Services  
\$2,400.00.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler



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15. Discussion and action ratify the purchase of garage doors for the sally port at District Office.

*Submitted By: Chief Esparza*

**Motion:** Approved, Master Teams in the amount of \$34,200.00.  
**Motioned by:** President Santana **Seconded by:** Commissioner Barnes  
**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes  
**Members Voting Nay:** None  
**Members not present:** Vice President Diaz and Secretary Butler

16. Discussion and action on the purchase of an air bag kit for the West Valley Fire Department: Artesia Fire Equipment \$5,372.00, Casco Industries, Inc. \$6,037.50, and Municipal Emergency Services \$5,493.00.

*Submitted By: Chief Esparza*

**Motion:** Approved, Artesia Fire Equipment in the amount of \$5,372.00.  
**Motioned by:** Treasurer Avalos **Seconded by:** Commissioner Barnes  
**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes  
**Members Voting Nay:** None  
**Members not present:** Vice President Diaz and Secretary Butler

17. Discussion and action on the purchase of 2 35' 3-Section ladders for San Elizario Fire Department and Fabens Fire Department: Casco Industries \$4,647.15, DACO Fire Equipment \$4,103.99 and Darley \$3,775.00.

*Submitted By: Chief Esparza*

**Motion:** Approved, Darley in the amount of \$3,775.00.  
**Motioned by:** President Santana **Seconded by:** Commissioner Barnes  
**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes  
**Members Voting Nay:** None  
**Members not present:** Vice President Diaz and Secretary Butler

18. Discussion and action on the purchase of 25 radio straps for the Fabens Fire Department: AXE & AWL \$3,461.25, Get Hosed Apparel \$3,200.00 and Fully Involved Leatherworks \$2,847.90.

*Submitted By: Chief Esparza*

**Motion:** Approved, Fully Involved Leatherworks \$2,847.90.  
**Motioned by:** Commissioner Barnes **Seconded by:** President Santana  
**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes  
**Members Voting Nay:** None  
**Members not present:** Vice President Diaz and Secretary Butler



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19. Discussion and action on the purchase of Class A Foam from DACO Fire Equipment in the amount of \$4,640.00.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Commissioner Barnes **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

20. Discussion and action on the remodeling of the District Office of the new Commissioners Board Room.

*Submitted By: Chief Esparza*

**Motion:** Approved, to allow President Santana or Vice President Diaz to approve expenditures of the new board room.

**Motioned by:** Commissioner Barnes **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

21. Discussion and action on the purchase of a Polaris for the San Elizario Fire Department under Special Projects FY 2020-2021.

*Submitted By: Chief Esparza*

**Motion:** Approved, to allow President Santana or Vice President Diaz to approved the expenditure of the Polaris.

**Motioned by:** Treasurer Avalos **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

22. Discussion and action on the payback notification letter received from the Texas Comptroller of Public Accounts.

*Submitted By: Chief Esparza*

**Motion:** Approved, to take option 1.

**Motioned by:** Treasurer Avalos **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

23. Discussion and action on the contract between the El Paso County ESD2 and USMC for the bi-national vaccinations efforts.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler



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24. Discussion and action on the contract between the El Paso County ESD2 and UMC for staff bi-national vaccinations efforts.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Treasurer Avalos   **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

25. Discussion and action on the contract between the El Paso County ESD2 and El Paso County Constables Office for the bi-national vaccination efforts.

*Submitted By: Chief Esparza*

**Motion:** Approved, to allow President Santana sign contract once it's completed.

**Motioned by:** Treasurer Avalos   **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

26. Discussion and action on the approval of all expenses of vaccination effort.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Commissioner Barnes   **Seconded by:** Treasurer Avalos

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

27. Discussion and action on approval of allowing 6 members of the Socorro Fire Department to attend the EMS Conference in November; expenses are for travel, per-diems, hotel stay and training fees.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Commissioner Barnes   **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler



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28. Discussion and action approval of allowing 2 members from the San Elizario Fire Department, 2 members from the Socorro Fire Department and 2 members from the West Valley Fire Department to attend a EMT Class at Life EMS Academy. Total amount is \$11,880.00 at \$1,980.00 per student. Class is scheduled to start July 26, 2021.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Commissioner Barnes   **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

29. Discussion and action on temporary office space for the Fabens Fire Department.

*Submitted By: Chief Esparza*

**Motion:** Approved, allow President Santana to approve expenditure.

**Motioned by:** President Santana   **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

### **Executive Session**

*The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where board members seek the advice of their attorney as privileged communications. The date is Tuesday, July 20, 2021, and the time is **6:46 PM***

30. Discussion and action on legal matters.

*Submitted By: Chief Esparza*

31. Discussion regarding contract with the San Elizario Fire Department.

*Submitted By: Chief Esparza.*

*The El Paso County ESD #2 has completed its closed meeting. The date is Tuesday, July 20, 2021, and the time is 7:46 PM*



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### Regular Session

#### 32. Discussion and action regarding contract with San Elizario Fire Department.

*Submitted By: Chief Esparza*

**Motion:** To proceed as deliberated.

Chief Trevizo will meet with Commissioners via Teams on Friday, July 23, 2021 at 8:00 AM.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

#### 33. Discuss and approve the next meeting to take place on Friday, July 30, 2021 at 6:00 P.M via Web to the public and in person for ESD2 Board of Commissioners.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** Vice President Diaz and Secretary Butler

#### 34. Adjournment at 7:53 PM.

\* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/she may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.