



16001 Socorro Road  
Fabens, Texas 79838  
Phone (915) 851-0304 • Fax (915) 851-9000

## **MINUTES OF A REGULAR MEETING**

**Date:** Tuesday, August 17, 2021  
**Time:** 6:00 PM  
**Place:** El Paso County Emergency Services District #2 – Board Room  
16001 Socorro Road  
Fabens, Texas 79838

**DUE TO THE STATE OF EMERGENCY AND/OR LOCAL DISASTER CAUSED BY THE COVID-19 PANDEMIC AND THE FEDERAL, STATE, AND LOCAL GUIDANCES, ORDERS AND DECLARATIONS OF DISASTER RELATED THERETO, THE DISTRICT MAY EXERCISE ITS AUTHORITY TO HOLD THE MEETING VIA VIDEOCONFERENCE AND/OR TELEPHONE CONFERENCE CALL OR OTHER REMOTE PROCEDURES BECAUSE OF THE DIFFICULTY AND RISKS OF CONVENING A QUORUM IN ONE LOCATION. THE MEETING MAY BE ACCESSED BY THE PUBLIC VIA WEB:**

<https://hype.onscreensolutions.com/epcountyesd2>

**Posted:** Friday, August 13, 2021

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order

Meeting was called to order by **Chief Esparza at 6:00 P.M**

Pledge of Allegiance

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Prayer

2. Establishment of Quorum

**Present:** President Adrian Santana, Vice President Diaz, Secretary Jaquelin Butler Treasurer Rick Avalos, and Commissioner Mike Barnes.

3. Public comments: must notify the board to speak on certain agenda items.  
(5 minutes) Public can comment by calling: **(915) 213-3008**

**Pin Code: 148 072 623#**

### **Consent Agenda**



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4. Discuss and approve the minutes of the special meeting held on July 30, 2021.
5. Discussion and action on the financial report.
  - a. Report on the bank balances.  
Money market, operation account, inspection account
    - Bank reconciliations
    - Check registers attached
    - Department profit & loss budget vs. actual

**Motion:** Approved.

**Motioned by:** Vice President Diaz   **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** None

### **Regular Agenda**

6. Discussion on Communications Report by Elva Ramos.

*Submitted By: Chief Esparza*

**Informational purposes only.**

7. Discussion on report by Tommy Cano.

*Submitted By: Chief Esparza*

**Informational purposes only.**

8. Discussion on report by Chief Esparza.

*Submitted By: Chief Esparza*

**Informational purposes only.**

9. Discussion and action on the adoption of a proposed 2021 ad valorem tax rate for El Paso County Emergency Services District No. 2 of \$0.10 per \$100 valuation, consisting of a proposed debt rate of \$0.048541 and a maintenance and operations rate of \$0.051459 per \$100 valuation, and authorizing the appropriate District officials to publish and post appropriate notice of same and take necessary action as required by law.

*Submitted By: Chief Esparza*

**Motion:** Approved.

**Motioned by:** Vice President Diaz   **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** None



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10. Discuss and take action on amending FY 20-21 Budget.  
*Submitted By: Chief Esparza*

**Motion:** Approved.  
**Motioned by:** President Santana **Seconded by:** Vice President Diaz  
**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes  
**Members Voting Nay:** None  
**Members not present:** None

11. Discussion and action on all expenditures exceeding two-thousand dollars:  
DACO Fire Equipment \$4,900.00.  
*Submitted By: Chief Esparza*

**Motion:** Approved.  
**Motioned by:** President Santana **Seconded by:** Secretary Butler  
**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes  
**Members Voting Nay:** None  
**Members not present:** None

12. Discussion and action to ratify the approval of 1 member from the West Valley  
Fire Department attend an EMT Course held at Proction, Inc. Total cost is  
\$2,100.00.  
*Submitted By: Chief Esparza*

**Motion:** Approved.  
**Motioned by:** Secretary Butler **Seconded by:** Commissioner Barnes  
**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes  
**Members Voting Nay:** None  
**Members not present:** None

13. Discussion and action on approving the San Elizario Fire Department to  
purchase a fitness treadmill: Coast Fitness \$9,800.00, The Fitness Outlet  
\$8,048.00 and The Fitness Superstore \$6,776.01.  
*Submitted By: Chief Esparza*

**Motion:** Approved, The Fitness Superstore in the amount of \$6,776.01.  
**Motioned by:** Vice President Diaz **Seconded by:** President Santana  
**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes  
**Members Voting Nay:** None  
**Members not present:** None

14. Discussion and action on approving the remodeling of the Purchasing  
Warehouse at District Office.  
*Submitted By: Chief Esparza*

**Motion:** Approved, to allow President Santana review and open Bids and award bid to whoever meets the scope of  
work.  
**Motioned by:** Vice President Diaz **Seconded by:** Commissioner Barnes  
**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes  
**Members Voting Nay:** None  
**Members not present:** None



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15. Discussion and action to approve annual physicals for all firefighters and paid staff.

*Submitted By: Chief Esparza*

*At 6:34 PM, Item was postponed after executive session.*

**Motioned By:** Vice President Diaz **Second By:** Commissioner Barnes

*At 8:31 PM*

**Motion:** Approved, any members who enroll and do not attend appointment, the department will be deducted registration fees from contract payment.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** None

16. Discussion and action on approving temporary office space for the Fabens Fire Department.

*Submitted By: Chief Esparza*

**Motion:** Approved, not to exceed \$100,000.00 - \$150,000.00 and to allow President Santana to review and approve dormitory purchase.

**Motioned by:** Treasurer Avalos **Seconded by:** Vice President Diaz

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** None

17. Discussion and action on approving the purchase of 2 Tankers for Montana Vista and West Valley Fire Departments, to replace a 1993 and 1990 Tankers.

*Submitted By: Chief Esparza*

**Motion:** Approved, to purchase Tanker for Montana Vista through HGAC Buy in the amount of \$391,881.00, and to allow President Santana to review and approve Tanker bids for West Valley Fire Department.

**Motioned by:** President Santana **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** None

18. Discussion and action on approving the purchase of 5 sets of water rescue dry suites for the West Valley Fire Department from Rescue Gear in the amount of \$8,250.00.

*Submitted By: Chief Esparza*

**Motion:** Item postpone for next meeting, must get 2 more quotes

**Motioned by:** Vice President Diaz **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** None



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19. Discussion and action on limiting the hourly reimbursement of all volunteers to 120 hrs. per FY. This may be used for any training the Department Chief approves (ie. Comsar, Firefighter, EMT etcetera).

*Submitted By: Chief Esparza*

**Motion:** Approved, plus 12 days of 8 hours per day for the S.A.R Team only. If member exceeds 120 hours, he or she must have an approval from Department Chief.

**Motioned by:** Vice President Diaz **Seconded by:** President Santana

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** None

### Executive Session

*The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551-071: to consult with the District Attorney concerning all matters identified in the agenda. Where board members seek the advice of their attorney as privileged communications. The date is Tuesday, August 17, 2021, and the time is **7:07 PM**.*

20. Discussion and action on legal matters.

*Submitted By: Chief Esparza*

21. Discussion regarding contract with San Elizario Fire Department.

*Submitted By: Chief Esparza.*

*The El Paso County ESD #2 has completed its closed meeting. The date is Tuesday, August 17, 2021, and the time is **8:30 PM**.*

### Regular Session

22. Discussion and action regarding contract with San Elizario Fire Department.

*Submitted By: Chief Esparza*

**Motion:** To proceed as deliberated.

**Motioned by:** President Santana **Seconded by:** Vice President Diaz

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** None

*At 8:31 returned to Item #15.*



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23. Discuss and approve the next meeting to take place on \_\_\_\_\_ at 6:00P.M via Web to the public and in person for ESD2 Board of Commissioners.

*Submitted By: Chief Esparza*

**Motion:** Approved, Special Meeting Tuesday, August 31, 2021.

**Motioned by:** Vice President Diaz **Seconded by:** Commissioner Barnes

**Members Voting Aye:** President Santana, Vice President Diaz, Secretary Butler, Treasurer Avalos, and Commissioner Barnes

**Members Voting Nay:** None

**Members not present:** None

#### 24. Adjournment at 8:32 PM.

\* The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed or to speak about items not on the agenda, but that this opportunity is provided as a privilege. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.